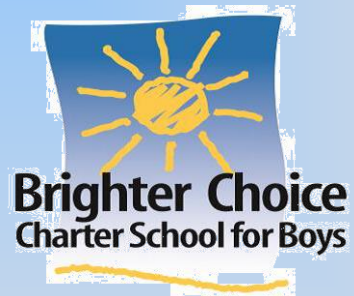


# Brighter Choice Charter School for Boys Elementary

**2020-21 School Reopening Plan Presentation**

*\*\*\*Information is subject to change\*\*\**

**Karen Mclean  
Principal**



# BCCS-Boys Guiding Principles

## Vision Statement

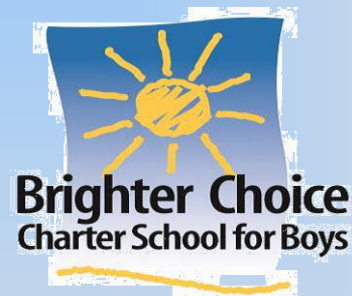
Brighter Choice Charter School for Boys Elementary will be a school that showcases resilience through persistence, determination and strength.

## Mission Statement

The mission of Brighter Choice Charter Schools is to empower our scholars to become responsible learners competent in reading, writing and mathematics and to develop their social and behavioral skills. Brighter Choice Charter Schools is committed to providing a well-rounded academic program to all scholars that will enable them to realize their highest potential.

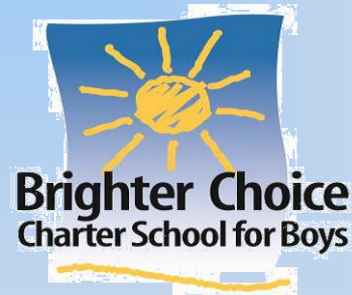
## Key Design Elements

High Impact Professional Development for Educators  
Engaging Academic Program  
Integrated Studies  
Data Driven Instruction  
Focus on Character Development and Problem Solving Skills  
Parent and Community Partnerships  
More time on task



# Purpose of this plan

- To provide updates on BCCS-Boys planning process and status for reopening schools in Fall 2020.
- All plans and procedures were drafted based on guidelines released by the DOH and NYSED.
- Information is subject to change based on the updated guidance provided by NYSED and/or Governor Cuomo.
- It's expected that the Governor 's office will make a decision about reopening sometime between August 1<sup>st</sup>-7<sup>th</sup>.
- Communication of this plan to parents/legal guardians, faculty, staff, students and the local community will be done via emails, virtual scheduled sessions with the building's principal, and school's website ([www.brighterchoice.org](http://www.brighterchoice.org)).
- School's operation manager will serve as COVID 19 Safety Coordinator to support local health departments in contact tracing efforts using the protocols, training, and tools provided through the New York State Contact Tracing Program.



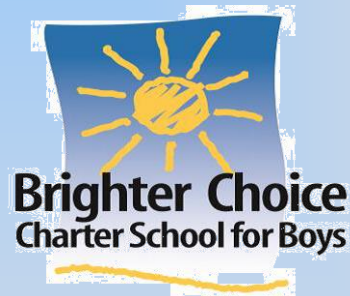
# Health and Safety Plan

## Understanding Coronavirus

- 2020 staff professional development will include sessions that will instruct and teach staff about the coronavirus, its symptoms, treatment and mandatory preventative practices that would be reinforced daily at BCCS-Boys.
- During the first week of school, lessons will instruct and teach scholars about the coronavirus, its symptoms, treatment and mandatory preventative practices that would be reinforced daily at BCCS-Boys.

## Health Checks

- All BCCS-B staff will be required to take their temperature at home. If there's a temperature of 100 degrees, they will be asked to remain at home.
- When entering the building, per CDC guidelines, all staff will complete and sign a daily screening questionnaire about human contact with someone tested for or displaying symptoms of COVID-19, their own personal health check, and international or state travel.
- All parents will be required to take the temperatures of their child at home. If there's a temperature of 100 degrees, they will be asked to keep their child at home.

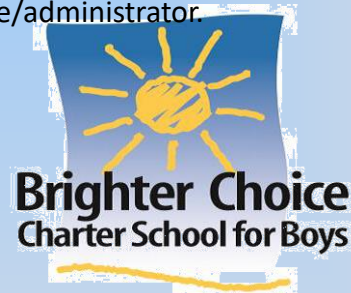


# Health and Safety Plan

## Management of ill persons

For staff or scholars that previously tested positive for COVID-19 or had close or proximate contact with a person with COVID-19 for a prolonged period of time, the following actions will be taken;

- If staff/scholar **tests positive for COVID-19**, regardless of whether or not they're symptomatic or asymptomatic, the staff/scholar may return to school upon completing at least 10 days of isolation from the onset of symptoms or 10 days of isolation after the first positive test if they remain asymptomatic. Staff/scholar must have clearance from their health care provider or public health official to return to school. The homeroom class of that staff/scholar will also remain home to complete 10 days of isolation and will receive instructions remotely during that ten day period.
- If a staff/scholar **becomes sick with COVID-19 symptoms** while at school, they will be sent home immediately or isolated in designated space until parent pick-up. The staff/scholar may return to school upon completing at least 2 days of isolation from the onset of symptoms and they pass a health check screening from the school's nurse. For all other persons whose had close or proximate contact with that staff/scholar AND is not experiencing COVID-19 related symptoms, that staff/scholar may return to school and adhere to school's monitoring practices prior to and during the school's day, which will be monitored and documented by the school's nurse/administrator.
- If staff/scholar has had **close or proximate contact** with a person with COVID-19 for a prolonged period of time AND is experiencing COVID-19 related symptoms, the staff/scholar may return to school upon completing at least 2 days of isolation from the onset of symptoms and they pass a health check screening from the school's nurse. For all other persons whose had close or proximate contact with that staff/scholar AND is not experiencing COVID-19 related symptoms, that staff/scholar may return to school and adhere to school's monitoring practices prior to and during the school's day, which will be monitored and documented by the school's nurse/administrator.
- If a staff/scholar has had close or proximate contact with a person with COVID-19 for a prolonged period of time AND is not experiencing COVID-19 related symptoms, the exposed, asymptomatic staff/scholar may return to school so long as the staff/scholar adheres to school's monitoring practices prior to and during the school's day, which will be monitored and documented by the school's nurse/administrator.



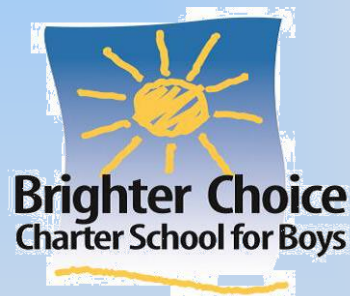
# Health and Safety Plan

## School's Monitoring Practices

- Check temperature before proceeding to school
- Regular monitoring throughout the day (temperature checks)
- Wear a mask
- Social distance
- Clean and disinfect workspaces
- Maintain quarantine: The staff/scholar must continue to self-quarantine and self monitor at home for temperature and symptoms when not at the workplace for 14 days after last exposure.

## Nurse Health Check Screening

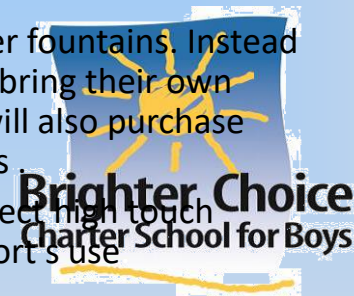
- On day 2 of isolation, staff/scholar will receive a call from school's nurse to answer a series of questions about their symptoms.
- Nurse will then give clearance for staff/scholar to return or if one the following steps must be taken;
  - Complete another day of isolation with a follow-up screening call to take place;
  - Need for staff/scholar to go to see primary care physician and follow the guidelines provided by their primary care physician. Staff/scholar must have clearance from their health care provider or public health official to return to school.



# Health and Safety Plan

## Health Hygiene

- 2020 staff professional development will include sessions that will instruct and teach staff about proper hand and respiratory hygiene that will be mandatory at BCCS-Boys.
- During the first week of school, lessons will instruct and teach scholars about proper hand and respiratory hygiene that will be mandatory at BCCS-Boys.
- Hygiene posters about proper hand and respiratory hygiene will be visibly posted in all bathrooms and high traffic areas in the building.
- BCCS-B will provide and maintain hand hygiene supplies including handwashing soap, running warm water, and disposable paper towels, as well as alcohol-based hand sanitizer containing 60% or more alcohol for areas where handwashing is not feasible.
- BCCS-B will ensure regular cleaning and disinfection of restrooms and all heavy transit areas and high touch surfaces and provide for the cleaning and disinfection of exposed areas.
- BCCS-B will ensure that cleaning and disinfection are the primary responsibility of the school's custodial staff. Cleaning log entries used and monitored throughout the day for heavy transit areas and high touch surfaces . This includes but is not limited to:
  - **Door knobs**
  - **Water fountains**
  - **Staircase banisters**
  - **Bathrooms**
  - **Shared Faculty room**
  - **Main office**
  - **Scholars' desks**
  - **Health office**
- Limited use of school's water fountains. Instead scholars will be required to bring their own water bottles. BCCS-Boys will also purchase water bottles for all scholars.
- Teachers to clean and disinfect high touch surfaces between each cohort's use



# Health and Safety Plan

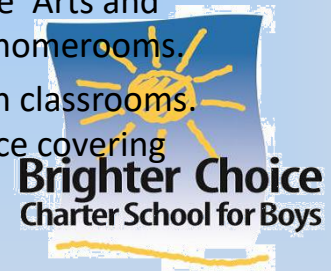
## Vulnerable population

Considering scholars, faculty and staff who are at increased risk for severe COVID-19 illness, and individuals who may not feel comfortable returning to an in-person educational environment, to allow them to safely participate in work/school activities the following accommodations will be in place;

- Providing additional personal protective equipment for eye, face and body protection. This includes the health office, scholars receiving special education and ELL services.
- For staff/scholars with underlying health issues that may prevent them from wearing a mask for a long period of time, school will provide face shields only if they provide a doctor's note stating the underlying health issue that prevents them from wearing a mask.

## Social Distancing

- All desks within classrooms will be spaced out in columns and rows; not placed in pods.
- BCCS-B is looking into buying divider shields that will be placed on every scholar desk and used for small group instructions.
- Classrooms with 20 or more scholars will be transferred to an alternate location to allow for greater social distancing.
- Most school events will be virtual or postponed; but always following the guidelines released by the Governor's office, DOH, or NYSED.
- Teaching schedules will reflect limited movement/rotations of scholars, with most instruction taking place in one location; scholars' homerooms.
- Special content subjects (PE, Theatre Arts and Science) will take place in scholars' homerooms.
- Breakfast and lunch will be served in classrooms. This will be an opportunity for a face covering break.



# Health and Safety Plan

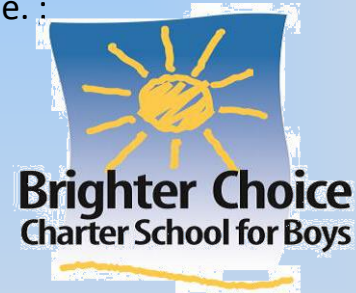
## Social Distancing Cont'd

- School's cafeteria, gym and playground will be off-limits until further notice .
- Designated /labeled staircases for movement throughout the building.
- Limited access will be granted to visitors /guests in the building.
- All guests/visitors will be required to call and schedule an appointment to enter the building . School's open door policy will be restricted. They will receive a COVID-19 call check to answer a series of questions about their health and travel prior to their appointment date.
- All guests/visitors will be required to wear masks when entering the building.

## Isolation/Containment

The following isolation/containment procedures will be in place if a scholar is symptomatic upon arrival; or throughout the school's day;

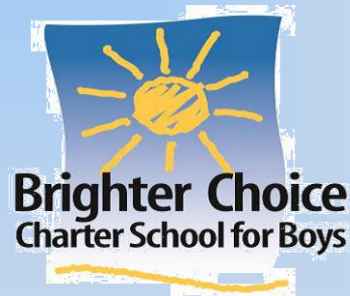
- Symptoms logged;
- Immediately sent to school's isolation room (across from the main office);
- Immediate call to parent/guardian requiring pick-up;
- Regular monitoring by the school's nurse until parent arrival;
- Scholar may return to school upon completing at least 2 days of isolation from the onset of symptoms and they pass a health check screening from the school's nurse. :



# Health and Safety Plan

## Face Covering

- All staff, and guests in building will be required to wear COVID-19 acceptable face covering (cloth-based face coverings and surgical masks that cover both the mouth and nose)
- All scholars will be required to wear a face covering to be granted access into the building.
- Face coverings will be provided to staff/students who do not have their own at no cost to them.
- All staff and scholars will be trained on how to adequately put on, take off face covering.
- There will be identified times throughout the day for mask breaks; during lunch and snack breaks.



# Nutrition Plan

## Food Services

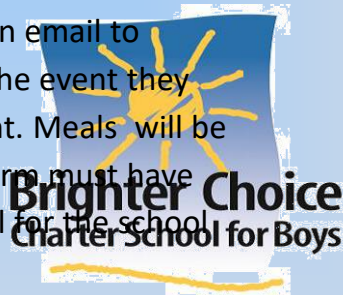
### Plan for scholars in attendance

- Breakfast, lunch and snack will be served in classrooms vs. students reporting to the cafeteria.
- All meals will be served in disposable trays.
- BCCCS-B will have scheduled lunch periods throughout the day for each grade level(s).
- Revolution Foods ,our FSMC ,will deliver meals to classrooms for students to consume at their desk.

## Food Services Cont'd

### Plan for scholars learning remotely

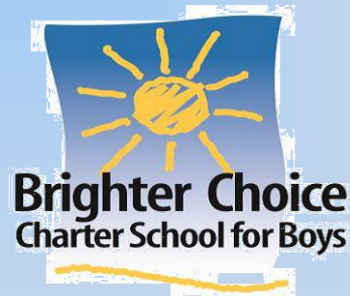
- Communication of the availability of meals will be made to families using Social Media pages, Email + Phone blasts to families.
- Brighter Choice Charter School uses the following translation services:; All Language Translation 600 Franklin Street, Schenectady, NY 12305 (518) 372-6804.
- Meals will be available for pick up daily between the hours of 8am-9am for both Brighter Choice Elementary Schools at the Brighter Choice Charter School for Girls located at 250 Central Ave, Albany, NY 12206. Pick up location will be in the back parking lot as this provides easy access to our cafeteria/kitchen at this location.
- Parents will be required to submit an email to [llicygiewicz@brighterchoice.org](mailto:llicygiewicz@brighterchoice.org) in the event they need a dietary meal for their student. Meals will be made accordingly. A dietary need form must have bene previously on file at the school for the school to accommodate this need.



# Nutrition Plan

## Compliance with Child Nutrition Program Requirements

- Meals will be provided by our vendor and meet compliant meal patterns with production records.
- Meal counts will be completed by vendor employees.
- Our Food Service Director will ensure daily paperwork is being completed and organized appropriately.
- Food will be served following our standard HACCP procedures.



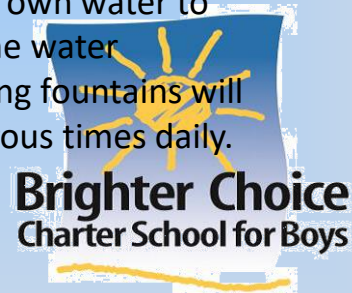
# Facilities

## Ventilation

- BCCS-Boys has evaluated its building and its mechanical systems to determine that the building is ready for occupancy.
- Brighter Choice has evaluated the ventilation system(s) and determined that they are operating properly and meet the minimum ventilation requirements without significantly diminishing design airflow.
- Per CDC guidelines, in order to increase circulation of outdoor air within classrooms and office spaces, BCCS-Boys will encourage staff to keep their classroom windows and doors open when feasible.

## Plumbing Facilities

- BCCS-B will continue to utilize and maintain the same minimum fixture quantities as we did in the 2019-2020 school year.
- Faucet handles that require the user to push down to engage the water will be replaced with easier to use and more sanitary flip up handles (where applicable).
- BCCS-B has taken the steps to ensure that all water systems within the building are safe to use after the prolonged facility shutdown.
- Per the CDC Guidelines, BCCS-B will encourage staff and students to bring their own water to minimize use and touching of the water fountains in the building. Drinking fountains will be cleaned and sanitized numerous times daily.



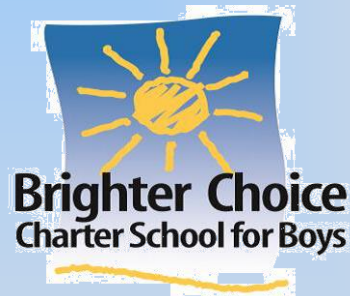
# Operations and Procedures

## Recreational

- Both playgrounds will be off limits until further notice
- All out of school field trips will be postponed until further notice. Instead BCCS-B will explore engaging virtual field trips for scholars.
- Recess will not take place in the gym, but instead break periods will be included in teaching schedules.

## Transitions throughout the building

- Scholars will not be transitioning for academic classes, instead teachers will be transitioning from classroom to classroom.
- Breakfast and lunch will be served in the classroom so that scholars are not transitioning to the cafeteria.
- Special content teachers will teach in scholars' homeroom instead of scholars transitioning to specials' designated space.
- Designated /labeled staircases for movement throughout the building.



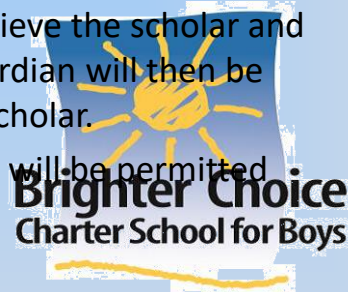
# Operations and Procedures

## Entering and Exiting the Building

- Different entrances will be labeled for guests entering and exiting the building.
- All scholars will be required to use one entrance (Elk Street Entrance) for arrival and buss dismissal.
- Visitors/guests will not be allowed in the building until after 8:00am.

## Morning Arrival Procedures

- All parents will be required to check scholars' temperature at home before they proceed to school. Temperature at or above 100 degrees will require the scholar to stay at home.
- All scholars enter on the Elk Street Entrance .
- All scholars must be wearing masks in order to enter the building.
- Once the bus has arrived at Brighter Choice Charter School for Boys, the drivers and monitor will dismiss scholars one row at a time and stagger scholar unloading, while encouraging social distancing.
- Scholars will be greeted by the Assistant Principal once they exit the bus and line up using the 6ft markers. They will be provided hand sanitizer to sanitize their hands before entering the building.
- They will then proceed to the Elk Street entrance where another staff member will do a temperature check. Scholar with temperature of 100.0°F will not be immediately permitted into the building. Instead a main office staff will be walkied to come and retrieve the scholar and escort to the isolation area. Scholar's parent/guardian will then be called and required to immediately pick-up the scholar.
- Scholars with temperature less than 100 degrees will be permitted access in to the building.



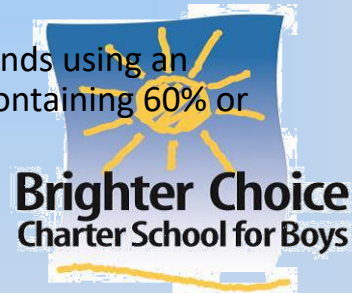
# Operations and Procedures

## Morning Arrival Procedures; Cont'd

- Hall supervisors will be placed throughout hallways to ensure scholars are quickly going to their lockers (all lockers will be cleaned and disinfected immediately following morning arrival) and proceeding to class. They will also ensure that scholars are engaging in safe social distancing practices and giving reminders/redirections where necessary.

## Morning Arrival Procedures: Breakfast in Classroom

- As they enter the classroom, scholars will again be given hand sanitizer to clean and disinfect their hands.
- Scholars' breakfast will already be placed on their desk.
- After following through with their individual morning classroom procedures, they will sit at their desk to enjoy their breakfast. (7:30am-8:00am).
- All scholars will be encouraged to use utensils to eat meals vs. using their hands where feasible.
- Following the consumption of their meals, one by one scholars will be allowed to dispose of their trash and their desk will be wiped down and disinfected.
- Again, all scholars will clean hands using an alcohol-based hand sanitizer containing 60% or more alcohol.



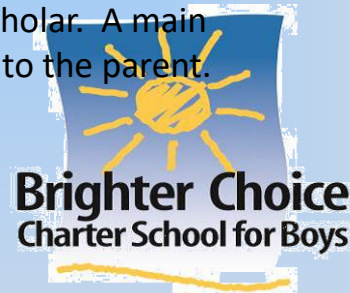
# Operations and Procedures

## Lunch in Classrooms

- Lunch will be delivered to scholars' classrooms
- Lunch will be served in scholars' classroom.
- Prior to lunch scholars will be given hand sanitizer to clean and disinfect their hands.
- All scholars will be encouraged to use utensils to eat meals vs. using their hands where feasible.
- Following the consumption of their meals, one by one scholars will be allowed to dispose of their trash and their desk will be wiped down and disinfected.
- Again, all scholars will clean hands using an alcohol-based hand sanitizer containing 60% or more alcohol.
- Lunch also gives scholars a mask break to eat.

## Dismissal Procedures

- All scholars will be dismissed from their classrooms.
- A dismissal sheet containing scholars' names and bus numbers will be delivered to classroom teachers. This sheet will also list whether or not any scholar is a parent pick-up.
- Dismissal will start at 3:30pm. We will not allow early pick-ups unless its an emergency or doctor's appointment. Parent/Guardian must call the school in advance to inform the main office about the early pick-up time in advance. We will have scholar waiting in the main office 5 minutes before that time. Once parent/guardian arrives, they will ring the bell and announce that they are here to pick-up their scholar. A main office staff will walk scholar out to the parent.



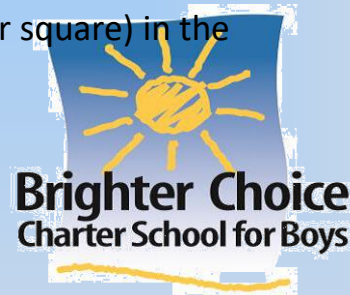
# Operation and Procedures

## Dismissal Procedures; Pick-ups

- All parent/guardian pick-up scholars will be dismissed at the Sherman Street back entrance.
- School's parent coordinator (PC) will be at the entrance with a pick-up dismissal sheet and a walkie talkie.
- As parent/guardian arrive, PC will walkie to the main office who's needed one at a time. Main office staff will then use the school's loud speaker to call for that scholar to proceed to the Sherman Street back entrance.
- Once the scholar leaves the classroom, hall supervisors will ensure that they expeditiously proceed down the staircase to the Sherman Street back entrance. Just like bussers they will ensure that scholars are engaging in safe social distancing practices and giving reminders/redirections where necessary.

## Dismissal Procedures; Bussers

- At 3:28pm, an announcement will be made on the loud speaker requesting all persons to proceed to their dismissal positions so that they can ensure that scholars are expeditiously leaving the building and proceeding to exit staircase for their busses. They will also ensure that scholars are engaging in safe social distancing practices and giving reminders/redirections where necessary.
- The school's loud speaker system and walkie talkies will be utilized for bus dismissal procedures.
- Once busses arrive, one by one the bus number will be announced on the loud speaker.
- Scholars will line up (every other square) in the classroom.



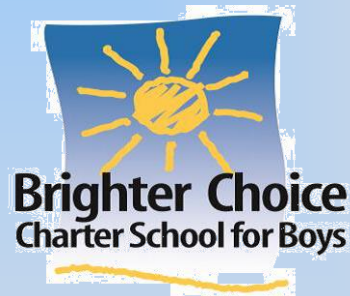
# Operations and Procedures

## Dismissal Procedures; Bussers Cont'd

- Hallway supervisor for each floor will then proceed to each classroom one by one and escort scholars to the Elk Street Stair case. Scholars will only utilize the right side of the stair case to proceed down to the Elk Street exit. There will be adult supervision on each floor's stair case landing to ensure that scholars are using right side only and practicing safe social distancing practices while on the stairs (every other stair).
- At the exit a staff member will have a dismissal sheet for each bus and check off scholars' name as they proceed out to an administrator waiting on them outside. The administrator will load them onto their bus one scholar at a time and ensure that they are seated according to the bus company's social distancing practices.
- During our dismissal procedures families will not be allowed into the building until after 4pm to ensure dismissal procedures are completed with compliance.

## Budget and Fiscal

- Finance and Operations staff returned to the office on June 29th and worked to ensure that COVID-19 has no impact on timing of deliverables.
- Brighter Choice is working with auditors to begin audits early, allowing extra time for electronic transmission of documentation in lieu of an on-site audit.
- Finance and Operations staff are closely following state and federal guidelines to ensure that Brighter Choice is compliant with any changes due to COVID-19.



# Operations and Procedures

## Safety Drills

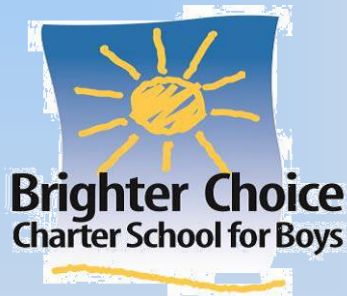
- BCCS will be conducting safety drills on a “staggered” schedule within a school day, where classrooms evacuate separately rather than all at once, and appropriate distance is kept between students to the evacuation site.
- BCCS will conduct lockdown drills in the classroom without “hiding”/ “sheltering” but provide an overview of how to shelter or hide in the classroom. Students will practice this position with social distance.

## Early Warning Signs

- BCCS Operations manager will use the established metrics from the state and local health departments to monitor early warning signs that positive COVID -19 cases may be increasing beyond an acceptable level.

## Testing Protocols and Responsibility

- Our school nurse will make any referrals for the diagnostic testing for students or staff for COVID-19, in consultation with local health department officials, when needed for those individuals with symptoms, close contacts of COVID-19 suspected or confirmed individuals, and individuals with recent international travel or travel within a state with widespread transmission of COVID-19 as designated through the New York State Travel Advisory, before allowing such individuals to return in person to the school.



# School Bus Transportation

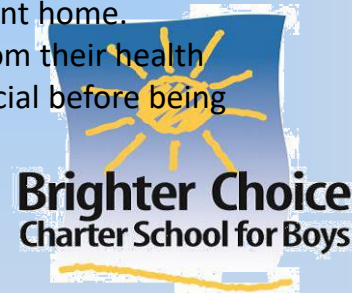
## Regular Cleaning/Disinfecting

Brighter Choice Charter School for Boys has partnered with Durham School Services to provide transportation for our scholars. Durham School Services is a member of the National School Transportation Association (NSTA). To ensure that all buses are sterilized and safe prior to departure, Durham School Services has committed to the following;

- Cleaning/ disinfecting every bus that our scholars ride twice a day; once after the AM route and again after the PM route.
- While scholars are on the bus, high traffic areas such as hand rails, will be wiped down as often as possible.
- Drivers and monitors will be provided with anti-bacterial cleaning supplies to spot-clean any surface that becomes contaminated during the route.
- If a driver or scholar on a bus has tested positive for the COVID-19 virus, then the bus company will take that vehicle out of service for a minimum of 24 hours prior to disinfecting it and putting it back into service.
- Durham School Services has ensured us that they will continue to monitor the CDC website daily for additional information, as well as information from state and federal governments, and are committed to applying the latest best practices on how to provide safe transportation, as it becomes available.

## Durham School Bus Staff

- School bus drivers and monitors hired will be trained and supported on how to conduct social distancing practices regarding COVID-19 prior to being able to ride on the bus. Durham School Services will be conducting their initial best practices trainings in August 2020.
- In line with CDC recommendations, Durham School Services has implemented screening of employees for COVID-19 symptoms on a daily basis prior to the start of their first shift of the day. The screening consists of a temperature check using a non-contact thermometer and asking questions to determine whether employees have symptoms of COVID-19.
- If an employee's temperature is 100.4 or greater, or if the employee is experiencing any other symptoms of COVID-19, the employee will sent home. Employee must have clearance from their health care provider or public health official before being allowed to return to work.



# School Bus Transportation

## Routing Considerations

At this time, routing considerations will be as follows;

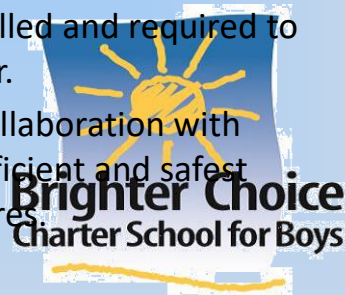
- Municipal routes will be made as long as transportation forms are filled out within the district that scholar's route is in.
- All McKinney Vento guidelines will be followed for scholars who are homeless or residing with foster parents.

## Student Riders

- Durham has committed to spacing out scholars to the best of their ability, but it's not a mandated requirement.
- The following is required and will be reinforced daily;
  - All scholars, the Driver and Monitor **MUST** wear a mask while on the bus when social distancing cannot be enforced which is 6 feet.
  - Also, the first row of seats will be left open to create a space from the driver.

## School Site Off Loading

- Once the bus has arrived at Brighter Choice Charter School for Boys, the drivers and monitor will dismiss scholars one row at a time and stagger scholar unloading, while encouraging social distancing.
- Scholars will be greeted by the Assistant Principal once they exit the bus and line up using the 6ft markers. They will be provided hand sanitizer to sanitize their hands before entering the building.
- They will then proceed to the Elk Street entrance where another staff member will do a temperature check. Scholar with temperature of 100.0°F will not be permitted into the building. A main office staff will be walked to come and retrieve the scholar and escort to the isolation area. Scholar's parent/guardian will then be called and required to immediately pick-up the scholar.
- BCCS-Boys will be working in collaboration with Durham to provide the most efficient and safest loading and unloading procedures.



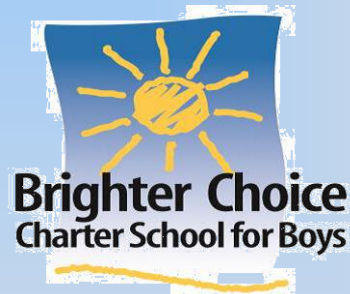
# School Bus Transportation

## Durham's Primary Responsibility

- Durham's monitors primarily responsibility will continue to be the students on the bus, not the students at the stop. Therefore Durham would NOT be responsible for temperature checks of students at the stops. This is the responsibility of the parent at home.
- Durham will not refuse the transportation of a student since the parent is responsible for checking the child prior to arriving at the bus stop.

## Albany District Students

- All Albany district students will follow procedures laid out by the district for First Student bussing which will reduce the number of students per bus and will require scholar temperature checks before entering the bus.
- All other district students who take district transportation to BCCS will adhere to their said district transportation plan.



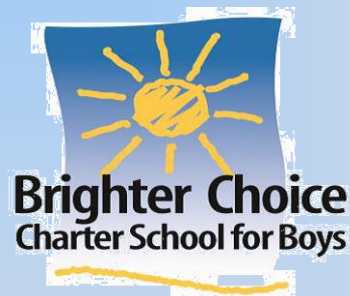
# Teaching and Learning

## In-Person Instruction

- BCCS-B is prioritizing efforts to return all scholars K-5 to in-person instruction at this time.
- Individual desks will be purchased for kindergarten scholars instead of utilizing tables for 4-5 scholars at a time.
- Classrooms will be decluttered and only necessary equipment will be included to allow more room for scholars to be spaced out.

## Cohorts

- Cohort of scholars within each grade level will be 20 or less.
- There will be no intermingling of cohorts throughout the school's day. Activities that allowed for this opportunity (breakfast, lunch, recess) will all be taking place in the classroom.
- Cohort of students in each grade section will be fixed, meaning contain the same students, for the duration of the COVID-19 public health emergency.
- Instead, teachers will be instructing more than one cohort practicing appropriate social distancing practices.



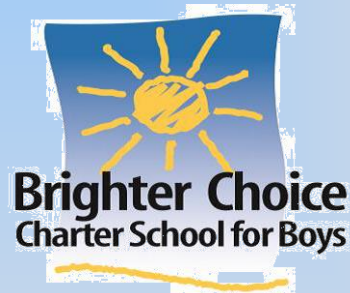
# Teaching and Learning

## Screening

- All parents will be required to do a scholar temperature check before he leaves for school. If scholar presents a temperature at or greater than 100.0°F then he will be required to stay at home.
- Upon arrival, temperature checks will be conducted for all scholars.
- If a scholar presents a temperature at or greater than 100.0°F, he will not be permitted into the building. A main office staff will be walked to come and retrieve the scholar and escort him to the isolation area. Scholar's parent/guardian will then be called and required to immediately pick-up the scholar.
- All staff will be required to do a temperature check prior to reporting to work. If staff presents a temperature at or greater than 100.0°F then he /she will be required to stay at home.
- When entering the building, per CDC guidelines, all staff will complete and sign a daily screening questionnaire about human contact with someone tested for or displaying symptoms of COVID-19, their own personal health check, and international or state travel.

## Classroom instruction

- Teacher schedules will ensure clear opportunities for equitable instruction for all scholars.
- BCCS-Boys will continue with our standard based approach to instructions utilizing our instructional framework.
- Added personal protective equipment will be purchased for small group instructions
- While physical education will still be part of scholars' instructional schedule, PE units will focus on in class lessons about maintaining positive and healthy life habits and low risk recreational units that limits exposure to shared equipment maybe implemented.

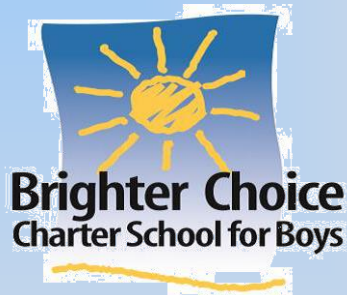


# Teaching and Learning

## Hybrid Instructions

- If guidance from Governor Cuomo suggest that schools take a hybrid approach for the 2020-2021 school's year, BCCS-Boys will employ one of the following models below.
- Final decisions will be based on the feedback from families and staff.
- If acceptable, teachers and staff will report to the building.
- BCCS-B will work with families to ensure that scholars have all materials they need for remote learning including technology and wifi.

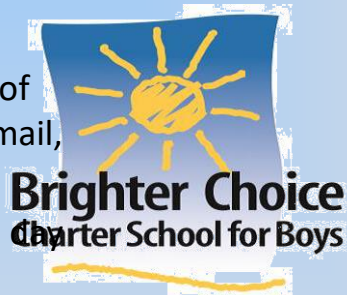
Hybrid Instruction	Option 1: A/B Week Rotation	Option 2: 2 Day Rotation	Option 3: One Day Rotation
(in-person and remote)	<ul style="list-style-type: none"> <li>• K-2 Week A/Mon-Thu</li> <li>• 3<sup>rd</sup>-5<sup>th</sup> Week B/ Mon-Thu</li> <li>• All scholars report Friday 1/2 day remotely. PD for teachers.</li> <li>• Remote learning for week grades not in school</li> </ul>	<ul style="list-style-type: none"> <li>• K-2: Mon-Tue</li> <li>• 3<sup>rd</sup>-5<sup>th</sup>: Wed-Thur.</li> <li>• All scholars report Friday 1/2 day remotely. PD for teachers.</li> <li>• Remote learning for days grades not in school</li> </ul>	<ul style="list-style-type: none"> <li>• Scholars attend school one day of the week (Monday) all grades. Scholars get all materials needed for the week's learning</li> <li>• Introductory mini ELA/Math lesson for skill of focus for the week</li> <li>• Formal GR Instructions</li> <li>• Tues-Fri remote learning; lessons to support mini lesson taught on Monday</li> </ul>



# Teaching and Learning

## Remote Learning

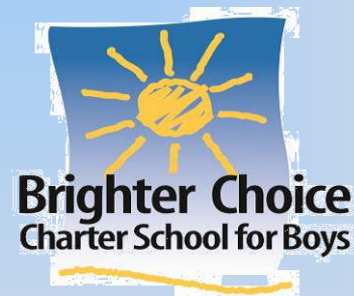
- If guidance from Governor Cuomo requires school to go remotely for instructions the following will take place;
  - Parent survey to assess the technology (computer/wifi) needs of scholars conducted.
  - The responses from the survey taken by our families will help to determine scholar needs. The school's technical support liaison has created email addresses, log ins, and passwords for all scholars. The proper software has been added to Chromebook devices.
  - Virtual informational grade level zoom sessions to inform parents about , school and assessment calendars, instruction on using technology and IT support, schedules, remote learning expectations, attendance policy, grading policy, instructional packets, assessments, Special Educations and ELL services, Food etc.)
  - Summer professional development schedule will include sessions about providing instructions remotely , lesson planning for remote instructions and progress monitoring during remote instructions.
  - School calendar will have identified staggered times for scholars to come in for benchmark assessments and other end of module ELA and Math assessments.
  - Telepractice speech and OT services, as defined by NYSED will be provided through Spotted Zebra. These are services not “in person” and are delivered through the use of technology. Such technology may include, but is not limited to: telephone, telefax, email, internet or videoconference.
  - Remote instructional schedule will include ½ day Friday for Staff PD/Planning (School end at 12:00pm)



# Teaching and Learning

## Special Education and English Language Learners (ELL) Services

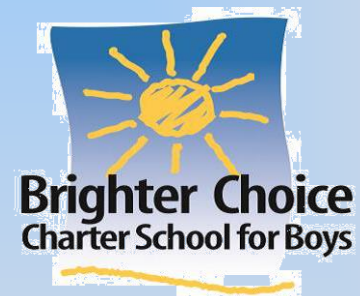
- Direct consultant teaching services: This is a service that's provided to scholars in the classroom. Utilizing personal protective equipment this service will still be provided to scholars in the classroom.
- Resource room services: Scholars are pulled out of the classroom and taken to an alternative location to receive intervention. Utilizing personal protective equipment this service will still be provided to scholars in the classroom.
- Utilizing personal protective equipment ELL services will still be provided to scholars in the classroom.
- Instructional Units of Study will be provided to all (ELLs) based on their most recent measured English Language Proficiency, including former ELLs
- BCCS-B intervention team will create a plan that supports best practices and equitable instruction for all scholars that would help address the gaps created during COVID-19 closure.
- BCCS-B will be in constant communication and collaboration with parents and the committee of special education to ensure we are best serving scholars' needs.



# Teaching and Learning

## Staffing and Human Resources

- BCCS-B will continue their partnership with local colleges' teacher preparation programs to identify potential certified future teachers should a need arise.



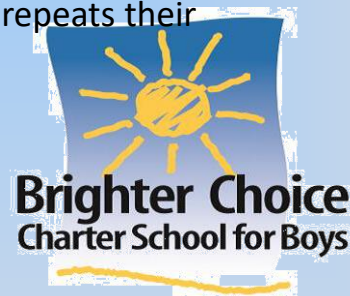
# Attendance

## Tracking Attendance/Tardiness

- Regardless of instructional setting (in-person, remote, hybrid) attendance /tardiness will be taken daily and tracked through the use of PowerSchool.
- For any scholar absent for any day of instruction; parent/guardian will receive call from school to determine if absence was excused or not.
  - ✓ **Excused absences** include: illness, doctor's appointment, funeral
  - ✓ **Unexcused absences** include: family vacation, oversleeping, missed bus

## Chronic Absenteeism

- Chronic absenteeism—or missing 10 percent or more of school days for any reason—is a proven early warning sign of academic risk and school dropout.
- If a scholar accumulates 2 or more absences a month the following will take place and be reinforced;
  1. Phone call from Parent Coordinator
  2. Letter from the Parent Coordinator.
  3. Meeting with the Parent Coordinator and/or Principal (in-person or virtual)
  4. Referral to Child Protective Services (CPS) for educational neglect.
  5. Risk for retention (scholar repeats their grade)



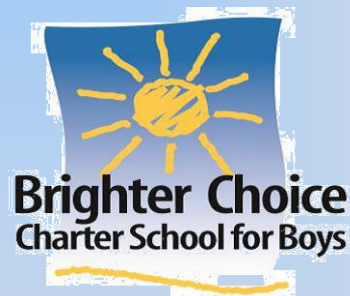
# Social Emotional Learning (SEL)

## Teaching SEL

- Regardless of instructional setting (in-person, remote, hybrid) SEL classes will be included in school's teaching schedule.
- Through the use of the Second Step curriculum, these classes will allow scholars to heal together, build strong, mutually supportive relationships, and to process their own emotions.

## Assessing SEL Needs

- Beginning of school year, behavioral and emotional screenings will be conducted for all scholars K-5 to assess behavioral and emotional strengths and needs of scholars. Conducting these screenings will support the school to determine a scholar's risk level for developing emotional and or behavioral problems that require intervention.
- Using data from assessments, school's counselors will work with teachers and families to implement strategies and resources that can/should be used to support scholars.



# Social Emotional Learning (SEL)

## Restorative Sessions in Classrooms

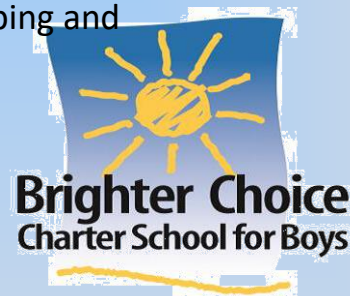
- 20-25 minutes will be built into teaching schedules to allow for restorative sessions to take place in the classroom.
- Restorative sessions are based on restorative justice principles.
- They aim to build classroom communities that are supported by clear agreements, authentic communication, and specific tools to bring issues and conflicts forward in a helpful way.
- They provide specific pathways to repair harms done and focus on problem resolution best practices moving forward.

## School's Counselors

- Our school's counselor will be responding to any parent counseling referrals due to COVID 19 and will continue to service scholars who have counseling services on their IEP and scholars identified as Tier 2 and 3 for behavior needs.

## Professional Development

- Professional development sessions for staff will include the following;
  - Training on how to talk with and support scholars during and after the ongoing COVID-19 pandemic
  - Training on developing coping and resilience skill.



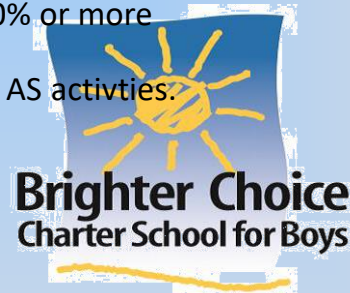
# Extracurricular

## After School (AS)

- AS programming will still be available for families once school is in full session.
- Scholars will be divided into small (10 scholars) cohorts of scholars that will be fixed throughout the entirety of the program.
- All programming will take place within identified classrooms to allow for the usage of personal protective equipment.
- Programming will be restricted to low risk activities that limits exposure to shared materials.

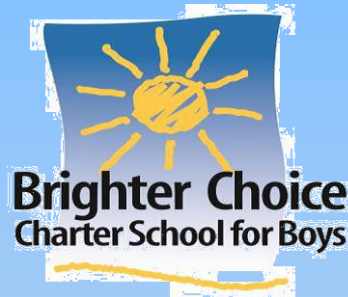
## After School Procedures

- Max enrollment will be 60 (10 from each grade) scholars total , first come first serve.
- Enrolled AS scholars will be listed on homerooms' dismissal sheets.
- Scholars will transition into after-school programming at 3:50pm (AS staff will transition scholars from classrooms to designated AS classrooms).
- Supper will be provided to AS scholars in classrooms.
- As they enter scholars will be given hand sanitizer to clean and disinfect their hands and then allowed to enjoy meal.
- Following the consumption of their meals, one by one scholars will be allowed to dispose of their trash and their desk will be wiped down and disinfected.
- Again, all scholars will clean hands using an alcohol-based hand sanitizer containing 60% or more alcohol.
- Scholars will then transition in the AS activities.



# More Information

For more information concerning this plan,  
please reach out to Karen Mclean @  
[kmclean@brighterchoice.org](mailto:kmclean@brighterchoice.org)



[www.brighterchoice.org](http://www.brighterchoice.org)



@bccsboys