# Application: Brighter Choice Charter School for Boys

2021-2022 Annual Report

**Summary**

**ID:** 0000000161
**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**In Progress** Last edited: Nov 1 2022

### Instructions

**Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information n Cover P ge. The inform tion is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer nd/or your responses to related items.

# Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

# BASIC INFORMATION

**a. SCHOOL NAME**

(Select name from the drop down menu)

BRIGHTER CHOICE CHARTER SCHOOL FOR BOYS 800000055520

**a1. Popular School Name**

Brighter Choice Boys

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

ALBANY CITY SD

**e. DATE OF INITIAL CHARTER**

1/2001

**f. DATE FIRST OPENED FOR INSTRUCTION**

8/2002

**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of Brighter Choice Charter Schools is to empower our scholars to be become responsible learners competent in reading, writing and mathematics and to develop their social-emotional skills. Brighter Choice Charter Schools is committed to providing a well-rounded academic program to all scholars that will enable them to realize their highest potential.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

| | |
|---|---|
| KDE 1 | An Engaging, Standards-Based Academic Program including Integrated Studies |
| KDE 2 | Character Development Aligned to the BCC Core Values |
| KDE 3 | High Impact Professional Development for Educators |
| KDE 4 | A Focus on Data to Drive Instruction |
| KDE 5 | Parent and Community Partnerships |
| KDE 6 | Increased T me for Learning through an Extended Day and Year |
| KDE 7 | ingle Gender Program |
| KDE 8 | (No response) |
| KDE 9 | (No response) |
| KDE 10 | (No response) |

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

(No response)

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

325

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

262

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

| | |
|---|---|
| Grades Served | K, 1, 2, 3, 4, 5 |

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

# FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

| | |
|---|---|
| | No, just one site. |

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|---|---|---|---|---|---|
| Site 1 | 116 North Lake Ave Albany NY 12206 | 518-694-8200 | Albany | K-5 | No |

**m1a. Please provide the contact information for Site 1.**

| | Name | T tle | Work Phone | Alternate Phone | Email Address |
|---|---|---|---|---|---|
| School Leader | Karen McLean | Principal | 518-694-8200 | | |
| Operational Leader | Luke Licygiewicz | Operations Manager | 518-694-8200 | | |
| Compliance Contact | Karen McLean | Principal | 518-694-8200 | | |
| Complaint Contact | Karen McLean | Principal | 518-694-8200 | | |
| DA A Coordinator | Karen Mclean | Principal | 518-694-8200 | | |
| Phone Contact for After Hours Emergencies | Luke Licygiewicz | Operations Manager | | | |

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a  urrent Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection.  Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a  opy of a  urrent and non-expired  ertificate of occupancy, and a  opy of the  urrent annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

COO1_1461120242-116 N Lake Ave (CO) 07-02-07.pdf

**Filename:** COO1_1461120242-116 N Lake Ave (CO) 07-02-07.pdf **Size:** 44.4 kB

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**Site 1 Fire Inspection Report**

2022-06-30_BCCS B_F reScan.pdf

**Filename:** 2022-06-30_BCCS B_F reScan.pdf **Size:** 184.3 kB

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a p one number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in t e work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

| | |
|---|---|
| Name | Jen Pasek |
| Position | Consultant |
| Phone/Extension | |
| Email | |

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school as reviewed, understands and will comply wit t e employee clearance and fingerprint requirements as outlined in Entry 10 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.**

## Responses Selected:

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

## Responses Selected:

Yes

**Signature, Head of Charter School**

**Signature, President of the Board of Trustees**

**Date**

(No response)

**Thank you.**

## Entry 3 Progress Toward Goals

**Completed** Nov 4 2022

# Instructions

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022.**

# PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

# Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

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### BRIGHTER CHOICE CHARTER SCHOOL FOR BOYS 800000055520

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### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022.**

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### 2021-2022 Progress Toward Attainment of Academic Goals

| | Academ c tudent Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|---|---|---|---|---|
| Academic Goal 1 | Performance Framework: NYS ELA Test Scores vs District | NYS ELA Exam<br><br>Gr BCCSB Albany<br>3 27% 24%<br>4 41% 25%<br>5 36% 22%<br>3-5 35% 24% | Met | |
| | | | | Moving forward, close reading strategies as well and checking for understanding practices will be our<br>focus in ELA. Close reading strategies help our scholars become independent readers who interpret the text and<br>ultimately connect with it on a deeper level, bringing their own ideas and perspectives. There are 4 close reading variables that will be our focus moving forward,<br>-Lower the level (Unpack the |

| | | | | |
|---|---|---|---|---|
| Academic Goal 2 | Performance Framework: NYS ELA Test Scores vs NYS | NYS ELA Exam<br><br>Gr BCCSB NYS<br>3 27% 48%<br>4 41% 42%<br>5 36% 38%<br>3-5 35% 43% | Not Met | meaning of specific words and phrases to ensure comprehension by focusing in on those portions of a text),<br>-Finite Evidence (asking scholars to describe not just one piece of evidence but all the evidence to avoid letting them “cherry pick” the easiest evidence and encourage them to see how the evidence works as a whole.)<br>-Paraphrase (Asking scholars to simplify the language to make meaning clear; put the language into your own words; explain figurative meaning.)<br>-Deliberate Design (Ask scholars to examine specific authorial decisions and their implications on the meaning of the text.)<br>Checking for understanding (CFU) will focus on 3 Teach Like a Champion Techniques that |

| | | | | |
|---|---|---|---|---|
| | | | | allows teachers to be deliberate and responsive to data and scholar misconception I the classroom room. These CFU practices are;<br>-Gathering and acting on scholar data<br>-Creating a culture of error whereby scholar take risk in their learning<br>-Show call (showing scholars' work and as a class address any misconceptions or misunderstanding that scholars' work is showing) |
| Academic Goal 3 | Performance Framework: NYS Math Test Scores vs District | NYS Math Exam<br><br>Gr BCCSB Albany<br>3 31% 28%<br>4 21% 24%<br>5 23% 16%<br>3-5 25% 22% | Met | |
| | | | | Moving forward in math the focus will be on utilizing the CUBES strategy to support with unpacking and solving word problems.<br>C- circle the numbers<br>U- underline the question<br>B- box in key |

| | | | | |
|---|---|---|---|---|
| Academic Goal 4 | Performance Framework: NYS Math Test Scores vs NYS | NYS Math Exam<br><br>Gr BCCSB NYS<br>3 31% 49%<br>4 21% 43%<br>5 23% 37%<br>3-5 25% 43% | Not Met | words<br>E- eliminate what you don’t need<br>S- solve and label your answer<br><br>The CUBES strategy pushes scholars to think and unpack the math word problems as a story. Thinking about the characters and main idea of the word problem. Taking this approach pushes scholars to do a close study of the word problems instead of just ‘reading’ them. CUBES gives scholars concrete steps to unpack and solve words problems. Another focus in math is building scholars’ fluency with their math facts.<br>F nally, like ELA, checking for understanding (CFU) will focus on 3 Teach Like a Champion Techniques that allows teachers to be deliberate and responsive to data |

| | | | | |
|---|---|---|---|---|
| | | | | and scholar misconception I the classroom room. These CFU practices are;<br>-Gathering and acting on scholar data<br>-Creating a culture of error whereby scholar take risk in their learning<br>-Show call (showing scholars' work and as a class address any misconceptions or misunderstanding that scholars' work is showing) |
| Academic Goal 5 | | | | |
| Academic Goal 6 | | | | |
| Academic Goal 7 | | | | |
| Academic Goal 8 | | | | |
| Academic Goal 9 | | | | |
| Academic Goal 10 | | | | |

**2. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

# For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

**2021-2022 Progress Toward Attainment of Organization Goals**

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|---|---|---|---|---|
| Org Goal 1 | | | | |
| Org Goal 2 | | | | |
| Org Goal 3 | | | | |
| Org Goal 4 | | | | |
| Org Goal 5 | | | | |
| Org Goal 6 | | | | |
| Org Goal 7 | | | | |
| Org Goal 8 | | | | |
| Org Goal 9 | | | | |
| Org Goal 10 | | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |
| | | | | |

| | | | | |
|---|---|---|---|---|
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |
| Org Goal 16 | | | | |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2021-2022 Progress Toward Attainment of Financial Goals**

| | F nancial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|---|---|---|---|---|
| F nancial Goal 1 | | | | |
| F nancial Goal 2 | | | | |
| F nancial Goal 3 | | | | |
| F nancial Goal 4 | | | | |
| F nancial Goal 5 | | | | |

**7. Do have more financial goals to add?**

No

**Thank you.**

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

# Instructions

**SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at Accountability Plan Progress Report. After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4 - Audited Financial Statements

**Completed** Nov 1 2022

**Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the Annual Report Portal no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### BCCS Girls and Boys - FS 2022 FINAL

**Filename:** BCCS_Girls_and_Boys__FS_2022_FINAL.pdf **Size:** 310.4 kB

## Entry 4a – Audited Financial Report Template (SUNY)

**Incomplete** Hidden from applicant

**Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at http://www.newyorkcharters.org/fiscal/. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes**

**only.**

# Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

**Completed** Nov 1 2022

**Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the 2021-2022 Annual Reports webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## BCCS - Girls and Boys 2021-2022 SED AuditedFinancialReportTemplate FINAL

**Filename:** BCCS_Girls_and_Boys_2021_2022_S_zEOGEuB.xlsx **Size:** 75.8 kB

# Entry 4c – Additional Financial Documents

**Completed** Nov 1 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## to upload BCCSB Escrow_Redacted

**Filename:** to_upload_BCCSB_Escrow_Redacted.pdf **Size:** 345.5 kB

# Entry 4d - Financial Services Contact Information

**Completed** Oct 25 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

# Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

| | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|---|---|---|---|
| | Lukasz Licygiewicz | llicygiewicz@brighterchoice.org | 518-694-4100 |

### 2. Audit Firm Contact Information

| | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|---|---|---|---|---|
| | Cusack & Company | [redacted] | | 14 |

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

| | F rm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|---|---|---|---|---|---|---|
| | BoostED F nance | Ingrid Casio | "135 W 41st Street, 5th Floor New York, NY 10036 | [redacted] | | 7 |

## Entry 5 – Fiscal Year 2022-2023 Budget

**Completed** Aug 1 2022

**SUNY-authorized charter schools** should download the 2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the 2022-2023 Budget Template in the portal or from the Annual Report

website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### BCCS Boys 2022-2023 Budget Template MZ

**Filename:** BCCS_Boys__2022_2023_Budget_Template_MZ.xlsx **Size:** 41.1 kB

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

**Completed** Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a Trustee Disclosure of Financial Interest Form. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### Nelson - BCCS

**Filename:** Nelson__BCCS_Cgbbs2L.pdf **Size:** 523.7 kB

### _atrick Romain BCCS

**Filename:** _trick_Romain_BCCS_OuKYw2m.pdf **Size:** 524.8 kB

### McLaughlin BCCS

**Filename:** McLaughlin_BCCS_ibVYJ09.pdf **Size:** 528.2 kB

### Nilsa Velilla BCCS

**Filename:** Nilsa_Velilla_BCCS_G4uXo0H.pdf **Size:** 524.3 kB

## Maresca BCCS

**Filename:** Maresca BCCS WckDZJ9.pdf **Size:** 534.1 kB

## Snyder BCCS

**Filename:** Snyder BCCS rj3OtJq.pdf **Size:** 525.7 kB

## Hanmer BCCS

**Filename:** Hanmer BCCS CM9iA4a.pdf **Size:** 522.8 kB

## Entry 7 BOT Membership Table

**Completed** Aug 1 2022

# Instructions

# Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership T ble within the online portal. Please be sure to include nd identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

# Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### BRIGHTER CHOICE CHARTER SCHOOL FOR BOYS 800000055520

**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

**1. 2021-2022 Board Member Information (Enter info for each BOT member)**

| | Trustee Name | Trustee Email | Pos t on on the | Commit tee | Vot ng Member | Number of Terms | Start Date of | End Date of | Board Meeting |
|---|---|---|---|---|---|---|---|---|---|

| | | Address | Board | Affiliations | Per By-Laws (Y/N) | Served | Current Term (MM/DD/YYYY) | Current Term (MM/DD/YYYY) | s Attended During 2021-2022 |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Martha Snyder | | Chair | Education | Yes | 4 | 7/1/2021 | 6/30/2024 | 11 |
| 2 | Trudy Hanmer | | Vice Chair | Education | Yes | 4 | 7/1/2021 | 6/30/2024 | 11 |
| 3 | Zoe Nelson | | Secretary | Higher Ed | Yes | 3 | 7/1/2021 | 6/30/2024 | 11 |
| 4 | Nilsa Velilla | | Trustee/ Member | Human Resources | Yes | 5 | 7/1/2021 | 6/30/2024 | 7 |
| 5 | Robert McLaughlin | | Trustee/ Member | Law | Yes | 2 | 12/01/2021 | 11/30/2024 | 9 |
| 6 | Nicole Maresca /Katz | | Treasurer | F nance | Yes | 2 | 04/01/2022 | 04/28/2025 | 8 |
| 7 | Patr ck Roma n | | Trustee/ Member | Higher Ed | Yes | 1 | 04/15/2021 | 04/13/2024 | 11 |
| 8 | | | | | | | | | |
| 9 | | | | | | | | | |

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. UNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|---|---|
| a. Total Number of BOT Members on June 30, 2022 | 7 |
| b.Total Number of Members Added During 2021-2022 | 0 |
| c. Total Number of Members who Departed during 2021-2022 | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 7 |

**3. Number of Board meetings held during 2021-2022**

11

**4. Number of Board meetings scheduled for 2022-2023**

12

**Total number of Voting Members on June 30, 2022:**

7

**Total number of Voting Members added during the 2021-2022 school year:**

0

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

15

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

n/a

**Board members attending 8 or fewer meetings during 2021-2022**

2

**Thank you.**

# Entry 8 Board Meeting Minutes

**Completed** Aug 1 2022

**Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

## BCCS 2021-22 meeting minutes

**Filename:** BCCS_2021_22_meeting_minutes_CRzUY7c.pdf **Size:** 527.7 kB

# Entry 9 Enrollment & Retention

**Completed** Aug 1 2022

## Instructions for submitting Enrollment and Retention Efforts

**Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

# Entry 9 Enrollment and Retention of Special Populations

**Recruitment/Attraction Efforts Toward Meeting Targets**

| | Describe Recruitment Efforts in 2021-2022 | Describe Recruitment Plans in 2022-2023 |
|---|---|---|
| Economically Disadvantaged | We employ a Parent Coordinator to focus on serving parents and any special family needs. BCCSB provides additional transportation within a mile and a half radius of school.<br>We offer an incentivized attendance program for scholars with low attendance, free breakfast, lunch, and supper for all students.<br>We offer free uniforms and an extended day and school year.<br>We offer social and emotional health programs to support children living with effects of poverty, including a family therapy clinic in partnership with Parsons, and participation in the Albany Police Department's Handle with Care program, which supports students struggling with trauma outside of the classroom.<br>Our strong marketing presence ensures that community stakeholders are correctly informed about Brighter Choice and understand the benefits of sending their children to our school.<br>Initiating a parent referral program as a key piece of our marketing efforts.<br>On-site and virtual information meetings that would allow prospective families to tour the school, speak with staff and scholars.<br>Community newsletters/papers; | In the 2021-22 school year, our enrollment for ED students 79% and the local district enrolled 69% ED students in similar K-5 grades. We will continue to implement the recruitment strategy described to the left going forward to maintain this strong enrollment. |

| | | |
|---|---|---|
| | speaking with local outlets to learn more about how to market with them.<br>Utilizing online and social media to promote school's unique program and benefits of students attending our charter school | |
| | To support ELLs, we employ a full time ESL teacher. In addition, our support staff includes two School Counselors, two Student Success Coordinators, three RtI teachers, a SPED Coordinator, and two SPED-certified teachers. In addition, our Parent Coordinator focuses on serving parents and any special family needs.<br>In addition, we have an ELL community liaison position to support a connection between BCCSB and prospective families. We recruit prospective staff members who are bilingual and can support families of ELL students.<br>We provided translation support in Spanish and Arabic at orientations, enrollment events, and at other occasions as needed. Utilizing the services of "All Language Translation Company," we've been able to communicate information to the families of our ESL scholars. This year these services were utilized for academic conferences. The continued use of these services will be utilized moving forward.<br>We have a relationship with the US Committee for Refugees and Immigrants (USCRI http://refugees.org/field-office/albany/) to support current families by connecting networks | In 2021-22, we were within 5 |

| | | |
|---|---|---|
| English Language Learners | of support.<br>We continue to build capacity with current staff to service the needs of ELL students through professional development opportunities with CASDA and University of Albany and opportunities for collaboration with the ELL teacher at BCCS-G.<br>Refining school brand to highlight services that we offer for English Language Learners.<br>Joining a T tle 3 consortium to allow school to collect title 3 funds to help ensure that English Language Learners (ELLs) attain English language proficiency and meet state academic standards.<br>Identify and enlist the support of existing parents who may have access to non-English speaking communities to make potential non-English speaking families feel comfortable at our school.<br>Partnering with community based organizations and distributing distribute marketing materials at local grocery stores, laundromats, restaurants, salons, parks or any location that is used as a gathering place within the community<br>Attending community meetings to present our school and its ELL services and/or programming to the community<br>Government Offices; reaching out to the elected officials who represent our community and generate an interest in having our school’s information to share with constituents. | percentage points of the district for ELLs enrollment with9% compared to their 12%. The recruitment strategies we use for ELLs are stated to the left and we will continue these recruitment efforts in the 2022-23 school year. |
| | | |

| | | |
|---|---|---|
| Students with Disabilities | We employ a Special Education Coordinator who is responsible for overseeing programs that provide educational assistance to IEP scholars as well as providing special education services to IEP scholars. In addition, our student support staff includes two School Counselors, two Student Success Coordinators, three RtI teachers, and two SPED-certified teachers. In addition, our Parent Coordinator focuses on serving parents and any special family needs.<br>We are intentional about recruiting prospective staff members who are certified to serve SWD.<br>In 2017-18, we introduced a family mental health clinic to serve the school community and also cultivated a relationship with Families Together in New York State.<br>Broadening media resources to include stories from parents and scholars with disabilities involved our school’s program.<br>Refining school brand to highlight services that we offer for Students with Disabilities.<br>Identifying contacts at organizations that are led by and work with people with disabilities in order to identify potential families with children with IEPS.<br>Offering financial assistance/scholarships to students with disabilities.<br>Promote disability inclusion as an organizational value conveying the message that our organization values diversity and inclusion and that we foster a | In the 2021-22 school year, our enrollment of SWD was 11% compared to Albany City School District's 13%. BCCSB has increased our SWD population by over 5 percentage points since 2017-18. We are continuing to use the supports listed to the left as we work toward meeting the district in the 2022-23 school year. |

| | | |
|---|---|---|
| | commitment to including people with disabilities at all levels of our organization.<br>Budget for reasonable accommodations within the school's budget.<br>Ensure that disability-inclusive policies are communicated to all staff members so that all are well informed and can confidently communicate and answer questions about services we have in place for students with disabilities.<br>Create a one page informational document that highlights services that we offer for students with disabilities and send to the Committee of Special Education and Committee on Preschool Special Education. | |

**Retention Efforts Toward Meeting Targets**

| | Describe Retention Efforts in 2021-2022 | Describe Retention Plans in 2022-2023 |
|---|---|---|
| Economically Disadvantaged | We continued with the practices noted above in the ED enrollment section. During Remote Learning, we continued daily communication with families to check in about scholars success points and struggles with packets. We also reach out to check on family engagement and wellness of all our scholars. | Given that we have a significant population of ED students, we have well-developed supports for this group that we will continue to implement in the 2022-23 school year. |
| English Language Learners | We continue to build capacity with current staff to service needs of ELL students through professional development opportunities with CASDA and University of Albany and | BCCSB has a robust ELLs program that we will continue to follow in the 2022-23 school year |

| | | |
|---|---|---|
| | opportunities for collaboration with the ELL teacher at BCCS-G. Please refer to the ELL strategies noted in the previous section. | in order to support the retention of this group. |
| Students with Disabilities | We employ a certified Special Education Coordinator who responsible for overseeing programs that provide educational assistance to IEP scholars as well and providing special education services to IEP scholars. In addition, our student support staff includes two School Counselors, two Student Success Coordinators, three RtI teachers, and two SPED-certified teachers. In addition, our Parent Coordinator focuses on serving parents and any special family needs.<br>We are intentional about recruiting prospective staff members who are certified to serve SWD. | Going forward, we are continuing to support our SWD students with a school counselor, a SPED coordinator, success coordinators, and multiple RTI and SPED teachers. |

## Entry 10 – Teacher and Administrator Attrition

**Completed** Aug 1 2022

# Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

***A. TEACH System – Employee Clearance***

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf or visit the NYSED website at: http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

***B. Emergency Conditional Clearances***

**Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and F ngerprint Memo 10-2019.

***Attestation***

### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

**Completed** Aug 1 2022

### Instructions

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

# Entry 11 Uncertified Teachers

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools**

**The table below reflects the information collected through the online portal for  ompliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not  ertified pursuant to the State Certification Requirements established by t  e NYSED Commissioner of Edu  ation. Enter t  e relevant full-time equivalent (FTE)  ount of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.**

If more than one line applies to a teacher, please  nclude  n only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|---|---|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022) | |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022) | |
| . FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022) | |
| Total Category A: 5 or 30% whichever is less | 5.0 |

### CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|---|---|
| i. Mathematics | 0 |
| ii. Science | |
| iii. Computer Science | |
| . Technology | |
| . Career and Technical Education | 0 |
| Total Category B: not to exceed 5 | 0.0 |

### CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|---|---|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022) | |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022) | |
| . FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022) | |
| Total Category C: not to exceed 5 | 5.0 |

### TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|---|---|
| Total | 10 |

### CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|---|---|
| Total Category D | 6 |

### CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|---|---|
| Total Category E | 11 |

### CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|---|---|
| Total Category F | 27 |

**Thank you.**

# Entry 12 Organization Chart

**Completed** Aug 1 2022

### Instructions

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

## BCCS B Org Chart 21-22 Updated

**Filename:** BCCS B Org Chart 21 22 Updated.pdf **Size:** 218.7 kB

# Entry 13 School Calendar

**Completed** Sep 23 2022

Instructions for submitting School Calendar

**Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the minimum instructional requirements as required of other public schools *"… unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## BCCS Family Calendar 22-23 day

**Filename:** BCCS F mily Calendar 22 23 ay.hours.pdf **Size:** 79.6 kB

# Entry 14 Links to Critical Documents on School Website

**Completed** Aug 1 2022

### Instructions

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline olicy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo;
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

# Form for Entry 14 Links to Critical Documents on School Website

**School Name: Brighter Choice Charter School for Boys**

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

| | Link to Documents |
|---|---|
| 1. Current Annual Report (i.e., 2021-2022 Annual Report) | https://www.brighterchoice.org/wp-content/uploads/2022/02/BCCSB-Complete-AR-2020-21_Redacted-1.pdf |
| 2. Board meeting notices, agendas and documents | https://www.brighterchoice.org/?page_d=3845 |
| 3. New York State School Report Card | https://www.brighterchoice.org/?page_d=3845 |
| 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | https://www.brighterchoice.org/?page_d=3845 |
| 5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo | https://www.brighterchoice.org/wp-content/uploads/2021/07/BCCSB_chool_Safety_Plan_Y_2021_2022.pdf |
| 6. Authorizer-approved FOIL Policy | https://www.brighterchoice.org/?page_d=3845 |
| 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List) | https://www.brighterchoice.org/?page_d=3845 |

**Thank you.**

# Entry 15 Staff Roster

**Completed** Aug 1 2022

**INSTRUCTIONS**

**Required of Regents and NYCDOE-authorized Charter Schools ONLY**

Please click on the MS Excel F_culty/Staff Roster Template and provide the following information for **ANY and ALL** instructional and non-instructional employees.

**Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options,**

**when provided, is also required.** **Reminders:** Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

## 2021-22 Staff Roster BCCS-Boys

**Filename:** 2021 22 Staff Roster BCCS Boys.xlsx **Size:** 20.9 kB

# Optional Additional Documents to Upload (BOR)

**Incomplete**

# Annual Financial Statement Audit Report

*for Board of Regents Authorized Charter Schools*

| School Name: | Brighter Choice Elementary Charter Schools |
|---|---|
| | |
| Date (Report is due Nov. 1): | November 1, 2022 |
| | |
| Primary District of Location (If NYC select NYC DOE): | Albany City School District |
| If located in NYC DOE select CSD: | - |
| | |
| School Fiscal Contact Name: | Paul J. Augello Jr., CPA |
| School Fiscal Contact Email: | [redacted] |
| School Fiscal Contact Phone: | [redacted] |
| | |
| School Audit Firm Name: | Cusack & Company, CPA's LLC |
| School Audit Contact Name: | Ken Claflin |
| School Audit Contact Email: | [redacted] |
| School Audit Contact Phone: | [redacted] |
| | |
| Audit Period: | 2021-22 |
| Prior Year: | 2020-21 |

**The following items are required to be included:**

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

| Item | If not included, state the reason(s) below (if not applicable fill in N/A): |
|---|---|
| Management Letter | N/A |
| Management Letter Response | N/A |
| Form 990 | N/A |
| Federal Single Audit (A-133) | YES |
| Corrective Action Plan | N/A |

# Brighter Choice Elementary Charter Schools
## Statement of Financial Position
## as of June 30

| | 2022 | 2021 |
|---|---|---|
| **CURRENT ASSETS** | | |
| Cash and cash equivalents | $ 6,276,429 | $ 5,211,502 |
| Grants and contracts receivable | 1,081,631 | 475,071 |
| Accounts receivables | - | - |
| Prepaid Expenses | - | - |
| Contributions and other receivables | - | - |
| Other current assets | - | - |
| **TOTAL CURRENT ASSETS** | 7,358,060 | 5,686,573 |
| **NON-CURRENT ASSETS** | | |
| Property, Building and Equipment, net | $ 10,189,986 | $ 10,280,552 |
| Restricted Cash | 1,939,356 | 3,319,637 |
| Security Deposits | - | - |
| Other Non-Current Assets | - | - |
| **TOTAL NON-CURRENT ASSETS** | 12,129,342 | 13,600,189 |
| **TOTAL ASSETS** | **19,487,402** | **19,286,762** |
| **CURRENT LIABILITIES** | | |
| Accounts payable and accrued expenses | $ 547,524 | $ 553,061 |
| Accrued payroll, payroll taxes and benefits | 761,053 | 766,736 |
| Current Portion of Loan Payable | 640,000 | 575,000 |
| Due to Related Parties | - | - |
| Refundable Advances | - | - |
| Deferred Revenue | 12,738 | 54,560 |
| Other Current Liabilities | - | - |
| **TOTAL CURRENT LIABILITIES** | 1,961,315 | 1,949,357 |
| **LONG-TERM LIABILITIES** | | |
| Loan Payable; Due in More than One Year | $ 12,231,560 | $ 12,752,664 |
| Deferred Rent | - | - |
| Due to Related Party | - | - |
| Other Long-Term Liabilities | - | - |
| **TOTAL LONG-TERM LIABILITIES** | 12,231,560 | 12,752,664 |
| **TOTAL LIABILITIES** | 14,192,875 | 14,702,021 |
| **NET ASSETS** | | |
| Unrestricted | $ 5,294,527 | $ 4,584,741 |
| Temporarily restricted | - | - |
| Permanently restricted | - | - |
| **TOTAL NET ASSETS** | 5,294,527 | 4,584,741 |
| **TOTAL LIABILITIES AND NET ASSETS** | **19,487,402** | **19,286,762** |

# Brighter Choice Elementary Charter Schools
## Statement of Activities
## as of June 30

| | 2022 | | | 2021 |
|---|---|---|---|---|
| | Unrestricted | Temporarily Restricted | Total | Total |
| **OPERATING REVENUE** | | | | |
| State and Local Per Pupil Revenue - Reg. Ed | $ 8,609,358 | $ - | $ 8,609,358 | $ 7,971,913 |
| State and Local Per Pupil Revenue - SPED | 173,734 | - | 173,734 | 203,830 |
| State and Local Per Pupil Facilities Revenue | - | - | - | - |
| Federal Grants | 1,332,464 | - | 1,332,464 | 524,681 |
| State and City Grants | - | - | - | - |
| Other Operating Income | 64,412 | - | 64,412 | 85,088 |
| Food Service/Child Nutrition Program | 776,941 | - | 776,941 | 226,127 |
| **TOTAL OPERATING REVENUE** | 10,956,909 | - | 10,956,909 | 9,011,639 |
| **EXPENSES** | | | | |
| Program Services | | | | |
| Regular Education | $ 6,262,691 | $ - | $ 6,262,691 | $ 5,476,396 |
| Special Education | 474,062 | - | 474,062 | 526,957 |
| Other Programs | 1,415,726 | - | 1,415,726 | 973,458 |
| Total Program Services | 8,152,479 | - | 8,152,479 | 6,976,811 |
| Management and general | 1,847,478 | - | 1,847,478 | 1,785,609 |
| Fundraising | - | - | - | - |
| **TOTAL EXPENSES** | 9,999,957 | - | 9,999,957 | 8,762,420 |
| **SURPLUS / (DEFICIT) FROM OPERATIONS** | 956,952 | - | 956,952 | 249,219 |
| **SUPPORT AND OTHER REVENUE** | | | | |
| Interest and Other Income | $ 6,749 | $ - | $ 6,749 | $ 8,138 |
| Contributions and Grants | - | - | - | - |
| Fundraising Support | 9,193 | - | 9,193 | 16,416 |
| Investments | - | - | - | - |
| Donated Services | - | - | - | - |
| Other Support and Revenue | (263,108) | - | (263,108) | 881,300 |
| **TOTAL SUPPORT AND OTHER REVENUE** | (247,166) | - | (247,166) | 905,854 |
| **Net Assets Released from Restrictions / Loss on Disposal of Assets** | $ - | $ - | $ - | $ - |
| **CHANGE IN NET ASSETS** | 709,786 | - | 709,786 | 1,155,073 |
| **NET ASSETS - BEGINNING OF YEAR** | $ 4,584,741 | $ - | $ 4,584,741 | $ 3,429,668 |
| **PRIOR YEAR/PERIOD ADJUSTMENTS** | - | - | - | - |
| **NET ASSETS - END OF YEAR** | $ 5,294,527 | $ - | $ 5,294,527 | $ 4,584,741 |

# Brighter Choice Elementary Charter Schools
## Statement of Cash Flows
### as of June 30

| | 2022 | 2021 |
|---|---|---|
| **CASH FLOWS - OPERATING ACTIVITIES** | | |
| Increase (decrease) in net assets | $ 709,786 | $ 1,155,073 |
| Revenues from School Districts | - | - |
| Accounts Receivable | - | - |
| Due from School Districts | - | - |
| Depreciation | 618,313 | 538,655 |
| Grants Receivable | (606,561) | 351,281 |
| Due from NYS | - | - |
| Grant revenues | - | - |
| Prepaid Expenses | - | - |
| Accounts Payable | (5,536) | (25,127) |
| Accrued Expenses | - | - |
| Accrued Liabilities | (5,683) | 53,913 |
| Contributions and fund-raising activities | - | - |
| Miscellaneous sources | 263,108 | (881,300) |
| Deferred Revenue | (41,822) | 19,341 |
| Interest payments | - | - |
| Other | 31,656 | 24,912 |
| Other | (55,268) | (14,766) |
| **NET CASH PROVIDED FROM OPERATING ACTIVITIES** | $ 907,993 | $ 1,221,982 |
| **CASH FLOWS - INVESTING ACTIVITIES** | $ | $ |
| Purchase of equipment | (527,747) | (310,301) |
| Other | 901,347 | (658,017) |
| **NET CASH PROVIDED FROM INVESTING ACTIVITIES** | $ 373,600 | $ (968,318) |
| **CASH FLOWS - FINANCING ACTIVITIES** | $ | $ |
| Principal payments on long-term debt | (13,595,000) | (719,672) |
| Other | 13,378,334 | 658,017 |
| **NET CASH PROVIDED FROM FINANCING ACTIVITIES** | $ (216,666) | $ (61,655) |
| **NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS** | $ 1,064,927 | $ 192,009 |
| Cash at beginning of year | 5,411,502 | 5,219,493 |
| **CASH AND CASH EQUIVALENTS AT END OF YEAR** | $ 6,476,429 | $ 5,411,502 |

# Brighter Choice Elementary Charter Schools
## Statement of Functional Expenses
## as of June 30

| | | 2022 | | | | | | | | 2021 |
|---|---|---|---|---|---|---|---|---|---|---|
| | | Program Services | | | | Supporting Services | | | | |
| | No. of Positions | Regular Education | Special Education | Other Education | Total | Fundraising | Management and General | Total | Total | |
| Personnel Services Costs | | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| Administrative Staff Personnel | 7.00 | 177,673 | - | - | 177,673 | - | 919,760 | 919,760 | 1,097,433 | 1,139,412 |
| Instructional Personnel | 53.00 | 2,794,211 | 246,653 | - | 3,040,864 | - | - | - | 3,040,864 | 2,872,204 |
| Non-Instructional Personnel | 21.00 | - | - | 393,380 | 393,380 | - | - | - | 393,380 | 406,223 |
| Total Salaries and Staff | 81.00 | 2,971,884 | 246,653 | 393,380 | 3,611,917 | - | 919,760 | 919,760 | 4,531,677 | 4,417,839 |
| Fringe Benefits & Payroll Taxes | | 651,043 | 54,040 | 87,216 | 792,299 | - | 201,139 | 201,139 | 993,438 | 909,759 |
| Retirement | | 189,305 | 15,710 | 24,720 | 229,735 | - | 58,702 | 58,702 | 288,437 | 177,175 |
| Management Company Fees | | - | - | - | - | - | - | - | - | - |
| Legal Service | | - | - | - | - | - | 298 | 298 | 298 | 992 |
| Accounting / Audit Services | | 136,949 | 11,364 | 17,749 | 166,062 | - | 42,512 | 42,512 | 208,574 | 134,002 |
| Other Purchased / Professional / Consulting Services | | 166,641 | 13,816 | 19,582 | 200,039 | - | 52,409 | 52,409 | 252,448 | 180,111 |
| Building and Land Rent / Lease | | 403,377 | 33,482 | 53,993 | 490,852 | - | 124,638 | 124,638 | 615,490 | 704,320 |
| Repairs & Maintenance | | 293,364 | 24,354 | 39,831 | 357,549 | - | 90,455 | 90,455 | 448,004 | 404,173 |
| Insurance | | 65,239 | 5,415 | 8,732 | 79,386 | - | 20,158 | 20,158 | 99,544 | 94,563 |
| Utilities | | 140,450 | 11,658 | 18,863 | 170,971 | - | 43,376 | 43,376 | 214,347 | 166,980 |
| Supplies / Materials | | 80,603 | 6,707 | 13,770 | 101,080 | - | 23,900 | 23,900 | 124,980 | 118,827 |
| Equipment / Furnishings | | - | - | - | - | - | - | - | - | - |
| Staff Development | | 20,883 | 1,735 | 3,085 | 25,703 | - | 6,354 | 6,354 | 32,057 | 20,787 |
| Marketing / Recruitment | | - | - | - | - | - | 82,110 | 82,110 | 82,110 | 53,340 |
| Technology | | 89,303 | 7,425 | 14,138 | 110,866 | - | 26,857 | 26,857 | 137,723 | 113,994 |
| Food Service | | - | - | 652,227 | 652,227 | - | - | - | 652,227 | 222,206 |
| Student Services | | 551,313 | - | - | 551,313 | - | - | - | 551,313 | 369,196 |
| Office Expense | | 93,071 | 7,730 | 13,219 | 114,020 | - | 28,501 | 28,501 | 142,521 | 127,325 |
| Depreciation | | 405,079 | 33,625 | 54,559 | 493,263 | - | 125,050 | 125,050 | 618,313 | 538,655 |
| OTHER | | 4,187 | 348 | 662 | 5,197 | - | 1,259 | 1,259 | 6,456 | 8,176 |
| **Total Expenses** | | $ 6,262,691 | $ 474,062 | $ 1,415,726 | $ 8,152,479 | $ - | $ 1,847,478 | $ 1,847,478 | $ 9,999,957 | $ 8,762,420 |

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday July 15, 2021 at 9:30 AM

**Location**
250 Central Ave, Albany, NY 12206

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**Trustees Present**
M. Snyder, N. Maresca (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer, Z. Nelson

**Trustees Absent**
N. Velilla

**Guests Present**
K. Ford, K. Mclean, L. Licygiewicz, S. Jahn

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Jul 15, 2021 at 8:37 AM.

#### C. Approve Minutes

P. Romain made a motion to approve the minutes from Board of Trustees Meeting on 06-10-21.
N. Maresca seconded the motion.
Amended to reflect that Martha Snyder was in atendance.
The board **VOTED** unanimously to approve the motion.

#### D.

**Approve minutes**

T. Hanmer made a motion to approve the minutes from Annual Board Meeting on 06-17-21.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Approve Finance Committee minutes

The Finance Committee minutes from May 13. 2021 were tabled.

## III. Governance

### A. District Safety Plan

**Mr. Licygiewicz presented the district safety plan for AY 2021-22, noting that the only change is the addition of the new assistant principal at the girls' school.**
N. Maresca made a motion to Approve the District Safety Plan as presented by Mr. Licygiewicz.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. School calendar

**Ms. Ford explained that the school wanted to make a formal request to SED that the language governing the length of school year be changed to "the number of school days will exceed the number of days for district schools" rather than the arbitrary 190. For the past three years, the school has been in session (in-person or remotely) for 185 days. During this time students have outperformed the district on state standards. Adding five more days will hurt teacher morale and retention and most likely result in increased student absenteeism.**
P. Romain made a motion to approve the school's request to amend the charter with this non-material revision and rationale.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Board Resolution

T. Hanmer made a motion to pass a resolution of the Board of Trustees of the Brighter Choice Charter Schools (Brighter Choice Charter School for Girls) Authorizing and Approving a Certain Financing with the City of Albany Capital Resource Corporation.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Other Business

### A. Board strategic Plan and Committees

**Ms. Snyder stressed the need for the board to have a significant strategic planning session and tentatively proposed either August 16 or 17 from 4:00 to 6:30.**

**Going forward, committee meetings should be held in advance of the board meeting. They may take place remotely or in-person.**

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 AM.

Respectfully Submitted,
T. Hanmer

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday September 9, 2021 at 9:30 AM

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**Trustees Present**
M. Snyder (remote), P. Romain (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
N. Maresca, N. Velilla, R. McLaughlin

**Guests Present**
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), S. Jahn (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Sep 9, 2021 at 8:40 AM.

#### C. Approve Minutes

P. Romain made a motion to approve the minutes from Board Meeting on 07-15-21.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

### II. Academic Policy

#### A. Report

T. Hanmer reported the Principal reports submitted by Karen Mclean and Kristina Ford. Enrollment data is positive and above budgeted numbers.
T. Hanmer reported that staffing needs will include supports for students returning to school with academic and social deficits. K. Mclean expressed a need for a building sub and two additional TAs to be housed in K. Kindergarten scholars need another adult to support their learning.
M. Snyder asked P. Augello to estimate if our budget would accommodate. We would need a few additional scholars to support paying for these positions.
K. Mclean is targeting scholars in grades with some room to add.
M. Snyder expressed that as long as we are focused on getting additional scholars then we should absolutely increase needed support positions. P. Augello confirmed we should be able to go ahead and hire these positions.
K. Ford would like two Teaching Fellows and a Teaching Assistant. Right now, if BCCS-G stays at current enrollment there should be financial room to hire these positions.
M. Snyder would like to make one amendment to the Principal reports to include a COVID update.
K. Ford has had two scholars that are positive for COVID and their close contacts (within 6 feet) were alerted as was the Health Department.

## III. Governance

### A. School Calendar

Motion to Amend the calendar to include 185 days for the 2021-22 school year.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.
A material change to our charter will need to go to the Regents and be submitted by December. So far a 185 day school year would not require a material change.
T. Hanmer made a motion to Submit to SED a calendar change proposal to have a minimum of 185 days beginning SY 2022-2023.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Other Business

### A. Executive Session

P. Romain made a motion to enter executive session to discuss personnel matters.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.
T. Hanmer made a motion to end executive session.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:33 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday October 14, 2021 at 9:30 AM

**Location**
This meeting will be virtual. Anyone interested in attending can reach out to Luke Licygiewicz, Operations Manager at llicygiewicz@brighterchoice.org for information on how to attend.

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**Trustees Present**
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
*None*

**Guests Present**
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Oct 14, 2021 at 8:32 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 09-09-21.
Z. Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Committee reports

### A. Governance Committee report

Martha Snyder reported that the Committee met earlier this week and discussed where we stand on enrollment, currently strong. M. Snyder reported that we would like to engage with the local leaders, including the Chief of Police and Mayor's office to ensure the safety of our scholars and staff.
In addition, the school and leaders will work to be clear about roles and responsibilities for finance, operations and the new enrollment coordinators.
A group of board members will sit with Luke, Karen and Kristina and the individuals in those positions to formalize the responsibilities.
Luke reported that there were two windows were shot out of the Boys' building when the incident occurred over the weekend. We are awaiting an estimate from Pella for the replacement of the windows.

### B. Finance Committee report

Nicole Maresca reported our financial position and what the best replacement options are for Shawn Jahn's finance position. We are having Luke take over some of Shawn's responsibilities with more oversight with P. Augello. A finance Associate position is currently open and we are receiving applications currently. Some communications have improved with districts and some efficiencies are being found. Paul reported that this is working. After bond refinancing, we can revisit the work flow and both Nicolle and Paul both appreciated Luke's contributions. Martha reported that this conversation will be happening in coordination with the Governance Committee as well.

Paul Augello reported the revenue on the Boys' side is slightly above budget. The expenses look like they are over but that is due to health insurance pre-payments and over time this will draw down and will balance. The Girls' school is seeing higher revenue due to great enrollment numbers. The health care pre-payment is the same for the Girls' school causing expenses to be slightly higher.
Balance sheet remains strong. District billing was behind from the local districts. We are now caught up on billing and we are following up on collecting. Albany has had turnover in their offices and we are working on getting them caught up with us.

P. Augello gave an update on the Bond Refinance. There was a positive meeting with the Albany IDA and explained we are going to put cost savings back into the school to benefit scholars. R. McLaughlin explained there is one more meeting of the CRC board next Wednesday after the IDA meeting. Final approval could be expected from the CRC after that meeting.

R. Mclaughlin continued describing the timing of the bond refinancing and next steps.

Auditors were in person a week ago and we have a draft report and there are no material findings. There were minor findings on the 550 returns. We are getting that tied away very soon.

## III. Other Business

### A. BCCS- Girls

K. Ford described her enrollment numbers and that they are close to their goal. Benchmarking is almost complete. The school is fully staffed and now has a new TA and a new TF. A successful Open House with 95 families took place. Covid infections include 4 cases in September and 3 in October.

### B. BCCS- Boys

K. McLean explained their enrollment is higher than anticipated. Positions are being filled that the Board approved. Due to increased presence in K grades behavioral demands have declined. The building sub is helpful with COVID related absences. One case each for September and October. Parent volunteers are being considered to help out within the school so parents can be more involved. One parent reached out to talk about reestablishing the PTO (Parent -Teacher Org). K. McLean will present a plan to the Board when it is formed.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:04 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

**Date and Time**
Thursday November 18, 2021 at 9:30 AM

**Location**
250 Central Avenue, Albany, NY 12206

**Trustees Present**
M. Snyder (remote), N. Maresca (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
N. Velilla

**Guests Present**
K. Ford (remote), K. Mclean (remote), Ken Claflin (remote), L. Licygiewicz (remote), Paul Augello (remote)

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Nov 18, 2021 at 8:30 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 10-14-21.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Academic Policy

### A. Academic Policy Committee Report

The Principals gave comprehensive reports and enrollment is strong. Testing results are strong as well. Where weak, instructors have been replaced.

### B. Update by Enrollment Directors

Enrollment Directors, Carol Morrison and Paul Stallings discussed marketing plans and website development tools to recruit new students to BCCS.
They discussed a partnership with Albany Housing Authority along with Green Tech HS and Albany Leadership Academy and an afterschool development program with Ida Yarborough houses. This will be a January '22-June '22 pilot. A partnership with Black churches was also discussed.

## III. Governance

### A. Governance Committee Report

### B. Audit report

Ken Claflin reported on the relevant points of the audit. Financial statements audit, single audit, and tax returns submitted to the IRS. It was an unmodified, clean audit. Financial details include a strong current liquidity and improved equity to assets percentage. There were no unanticipated changes to the balance sheet; no new accounting policies; minor adjustments recommended regarding pension withholdings which have been fixed.

### C. Executive Session

Z. Nelson made a motion to enter executive session to discuss merit pay.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Executive Session

N. Maresca made a motion to exit executive session.
Z. Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

### E. Bond refinance

Paul Augello reported that there was a successful pricing last week and there will be a closing Tuesday afternoon. The estimated savings will be $180,000 per year after the refinance. The holding requirement for repair and replacement account went down from $1M to $100K.

### F. Mayor Sheehan and Chief Hawkins meeting

The Mayor of Albany, Police Chief and two Seargents who patrol the beats around the Boys' and Girls' schools met with BCCS leadership. It was a positive meeting overall. The Mayor and Chief agreed to increased and better communication with the schools in light of gun violence nearby. The Chief offered training for our staff which is appreciated.

The Board will have a standing "safety" discussion during meetings.

### G. Brighter Choice 20th Anniversary

K. Mclean suggested a theme of recommitment to the community. The board discussed local community performers and awards and possibly an event coordinator. Future decisions will be to establish a budget and date

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday December 9, 2021 at 9:30 AM

**Location**
250 Central Avenue, Albany, NY 12206

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**Trustees Present**
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
*None*

**Guests Present**
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Dec 9, 2021 at 8:54 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 11-18-21.
N. Velilla seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Report from Committee

The committee discussed the realignment of merit pay that the board will vote on.
The Finance committee will revisit the 403B.
Combining the schools under one federal tax ID number. That will happen for the December 23rd pay period.
A quick financial update and everything looks good through October and Paul will propose a budget amendment in January or February.
The committee will need to discuss a budget for the 20th anniversary.

## III. Governance

### A. Calendar update

T. Hanmer made a motion to Update the current school calendar to add two mental health days and end the school year on June 24th.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Other Business

### A. Merit pay-Vote

T. Hanmer made a motion to Approve the merit pay schedule as revised.
P. Romain seconded the motion.
P. Romaine discussed adding some merit pay for the school leaders. The board had discussed awarding merit to administrative personnel. At the time the board preferred to have salaries reflect fair compensation which includes increases when needed. Trudy recommends a bonus for this year to reflect performance during COVID.
The board **VOTED** unanimously to approve the motion.

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:09 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday January 13, 2022 at 8:30 AM

**Location**
This meeting will be held virtually. Please reach out to llicygiewicz@brighterchoice.org for link to participate.

**Trustees Present**
M. Snyder (remote), N. Maresca (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
N. Velilla

**Guests Present**
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Jan 13, 2022 at 8:31 AM.

#### C. Approve Minutes

R. McLaughlin made a motion to approve the minutes from Board Meeting on 12-09-21.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Academic Policy

### A. BCCS Girls Principal Update

Ms. Ford reported that 95% of the girls have all the materials they need for remote learning, and, as is true on the boys' side, the girls have demonstrated steady academic growth. The girls' enrollment stands at 297; one student was expelled on 12/21 because of behavioral issues. Since September twenty-one students and nine staff members have tested positive for COVID. In contrast to the boys' school, Ms. Ford has seen little growth in the SWD population, but tremendous growth in the ELL population and will be monitoring the budget implications of this growth.

### B. BCCS Boys Principal Update

Ms. Snyder asked Ms. McLean and Ms. Ford to update the trustees on enrollment and any issues related to the pandemic. Both principals had provided the board with summary materials on 1/12, but each highlighted their summaries.

Ms. McLean reported that the Boys' School is enrolled at 263, slightly over budgeted goal. The SWD population is currently 9%, but there are 23 potential SWD scholars, who, if certified as such, will bring the numbers to 17%. Many of the disabilities are related to regression during the pandemic, particularly for students who remained remote. The addition of these SWD students will have budget implications: an increase in contracted services with Spotted Zebra and perhaps an additional staff member. Ms. McLean will keep the board apprised of the school's needs in this regard.

There are ten boys on the kindergarten waiting list and no space for them. Ms. Snyder questioned whether it would make sense to consider adding a third kindergarten moving forward.

No decision at this time, although such consideration will be part of upcoming budget deliberations for 2022-23.

Following district guidelines, the school shifted to remote learning on January 10, with a projected end date of January 21. (In-person instruction to resume on January 24.) The first two days were devoted to planning for both the staff and families. School personnel delivered chrome books and instruction packets to students in their homes when families could not pick them up at school. Ms. McLean reported that the organized planning ensured that the transition to remote instruction went smoothly. Speaking from a parental point of view, Mr. Romain seconded that the transition had been very smooth.

The school has created a flow chart that clearly and simply explains when a student should be quarantined. There are enough COVID rapid tests for all. When a student tests positive, he is sent home with a test, and parents need to provide a photograph of a negative test result before the student can return. (This also applies to students at the girls' school.)

Ms. McLean reviewed scholar progress, which, though slow because of the pandemic, is nonetheless happening, which is gratifying for all. She has implemented a testing program to ensure that teacher-generated assessments match the rigor of NYS tests.

## III. Governance

### A. Governance Committee Report

Ms Snyder concluded the meeting with a brief governance report. She stressed the importance of having a quorum at the February board meeting, where the board will discuss the budget, including the implications of the bond restructuring and changes to the compensation structure. She reminded the board that it will be important for Brighter Choice to reach out to the NY State Department of Education in the next few months.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,
M. Snyder

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday February 10, 2022 at 8:30 AM

**Location**
Meeting will be remote. For information please email Luke at llicygiewicz@brighterchoice.org

**Trustees Present**
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin, T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
*None*

**Guests Present**
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), Tamara Frazier (remote)

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### I. Opening Items

**A. Record Attendance**

**B. Call the Meeting to Order**

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Feb 10, 2022 at 8:35 AM.

**C. Approve Minutes**

P. Romain made a motion to approve the minutes from Board Meeting on 01-13-22.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

**D.**

**Approve Minutes**

## II. Governance

### A. Governance Committee Report

M. Snyder discussed the Governance committee meeting. COVID trends are down. A new Charter school is opening in Schenectady K-1 in the fall. KIPP and Troy Prep have merged. BCCS need to lean into the things that make us unique in a competitive environment. Continue to solidify our relationships with Green Tech and Albany Leadership.
K. McLean shared the enrollment data and budgeting, academic benchmarking, and updates and COVID response for the Boys' school. There are two teaching volunteers from SUNY Albany in classrooms and they and the boys are positive about the additions.
A Black History Month Celebration will take place next week.

K. Ford shared the enrollment data and budgeting, academic benchmarking, and updates and COVID response for the Girls' school.
There are Teaching Assistants helping out in the classrooms from local colleges as well.
Black History Month events include an author read (a parent), art gallery, and Q and A. Family survey data is coming in. K. Ford will present the data at a future board meeting.

## III. Finance

### A. Finance Committee Report

M. Snyder went over the budget strong financial standing, due to the bond refinance, good enrollment, and sound leadership decisions. The schools have net revenue that can be used for bonuses for the faculty and staff.

### B. Revised Budget Vote

T. Hanmer made a motion to Approve the budget revisions for the first quarter.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. BCCS 20th Anniversary Celebration

### A. Planning updates

N. Velilla reached out to the school leads on the 20th as well as Marvelous Events and another event coordinator. N. Velilla and P. Romain are taking the lead on coordinating on behalf on the board. An event is being planned for Fall 22.

## V. Closing Items

### A. Adjourn Meeting

Prior to adjourning, the board introduced themselves to Tamara Frazier, a potential Board member and parent representative. T. Frazier is a parent of a Kindergartener.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
M. Snyder

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

**Date and Time**
Thursday March 10, 2022 at 9:30 AM

**Location**
250 Central Avenue, Albany, NY 12206

**Trustees Present**
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
R. McLaughlin

**Guests Present**
Amalia Ortiz (remote), K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday Mar 10, 2022 at 8:32 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 02-10-22.
P. Romain seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Academic Policy

### A. Academic Committee Report

T. Hanmer reported that the Principals reported to the committee yesterday. Enrollments are steady. There is an immediate need for another 2 teaching fellows at the Boys' School. K. McLean described the need due to staffing changes. The amount would be about $40k each depending on the candidates.

T. Hanmer described the Brighter Choice Foundations call for grant applications and the possibility that a grant writer be hired temporarily to assist.

COVID is trending down.

## III. Governance

### A. Governance Committee Report

M. Snyder reported that Revolution Foods gave notice they would no longer be servicing the schools after April 15th. L. Licygiewicz is awaiting proposals for short term contracts from other service providers. It would be an emergency contract until the next school year.

## IV. Other Business

### A. Brighter Choice 20TH Year Celebration

N. Velilla reported about the meetings with two event planners and potential types of events , size, and costs. The event would take place Fall '22. The board discussed further details and activities for the day.

## V. Closing Items

### A. Adjourn Meeting

P. Romain thanked K. McLean for his tour and meeting with staff and students. He reported that they would like more interactions with the board and the board's connections. M. Snyder suggested meeting in person for the next board meeting and a lunch/breakfast.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday April 14, 2022 at 9:30 AM

**Location**
250 Central Avenue, Albany, NY 12206 and virtual with details to follow. Please contact Luke Licygiewicz for information.

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**Trustees Present**
M. Snyder (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson (remote)

**Trustees Absent**
N. Maresca

**Guests Present**
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), Lia Ortiz (remote)

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### I. Opening Items

**A. Record Attendance**

**B. Call the Meeting to Order**

**C. Approve Minutes**

P. Romain made a motion to approve the minutes from Board Meeting on 03-10-22.
T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Finance Committee Report

M. Snyder reported that the Finance committee is planning for 2022-2023 school year, prioritizing staffing to ensure we can cover scholar and academic needs. She reported both the increased state per pupil reimbursement rates, and the increase costs due to inflation.
The full board will need to approve the budget during the June board meeting.
M. Snyder reported that the schools are operating according to the current budget.

## III. Governance

### A. Governance Committee Report

M. Snyder reported that the committee discussed enrollment projections for next year. For the Boys's school discussed the staffing needs that are immediate. For the Girls' school, the committee discussed response to an incident that occurred last week with a student.

The schools are set with our new food service contractor for the remainder of the school year and into next.

## IV. Other Business

### A. BCCS 20th Celebration

N. Velilla reported that there will be a full update next month after meeting with the event planner.

### B. Child Nutrition Vote

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 AM.

Respectfully Submitted,
Z. Nelson

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Board Meeting

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**Date and Time**
Thursday May 12, 2022 at 9:30 AM

**Location**
250 Central Avenue, Albany, NY 12206

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**Trustees Present**
M. Snyder (remote), N. Maresca (remote), N. Velilla (remote), P. Romain (remote), R. McLaughlin (remote), T. Hanmer (remote), Z. Nelson

**Trustees Absent**
*None*

**Guests Present**
K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the board of trustees of Brighter Choice Charter Schools to order on Thursday May 12, 2022 at 8:36 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Board Meeting on 04-14-22.
R. McLaughlin seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Finance Committee Report

Finance discussion led by Paul and Nicole. They want to take advantage of three more years of federal aid to increase the pay scale, modeling the new one on Schenectady's. They propose reducing the amount of merit pay available at each school to help with the new pay scale. Pay scale addresses teacher retention. Paul emphasized that the schools' budgets are lean and efficient. After the federal funding stops, each school will need to find an additional $400K per year. Martha proposed that a small committee of the board look at external factors (e.g., declining numbers of elementary students in NYS) and determine the right size and scale for the schools.

## III. Governance

### A. Governance Committee Report

Martha reported out from governance, reiterating the need for a subcommittee to examine the intersection between governance and finance.

### B. Executive Session

The board voted to go into executive session, inviting Kristina, Karen, and Luke to remain to discuss current disciplinary challenges.

T. Hanmer made a motion to Exit Executive Session.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Enrollment

Kristina and Karen briefly highlighted statistics from the reports on enrollment that they had distributed to the board. Karen emphasized that the increase in SPED scholars meant the need for a SPED teacher at every level except K. (This is outsourced to Spotted Zebra.)

## IV. Other Business

### A. BCCS 20th Celebration

Nilsa reported on the 20th anniversary celebration. They are targeting an event for 250 people and are looking at dates/venues and will be reporting on both in May.

### B. BCCS Pay Scale Vote

P. Romain made a motion to Approve and implement the new pay scale as presented.

T. Hanmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. SY 2022-2023 Calendar Vote

Luke presented the calendar for 2022-2023. It has 190 days, which builds in 5 days for snow days. Start day is 9/1, before Labor Day, ends 6/27. If the snow days are not used, school will end on 6/23. Calendar includes day off for Good Friday, 5/26 and 5/30. K camp will be held 8/29 and 8/30. The afterschool program starts two weeks into the year. Boys' school wants to outsource this, perhaps to the Y.

P. Romain made a motion to Accept the calendar as presented by Luke for the 2022-2023 school year.
N. Maresca seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. Closing Items

### A. Adjourn Meeting

N. Velilla made a motion to Adjourn.
R. McLaughlin seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
T. Hanmer

APPROVED

# Brighter Choice Charter Schools

# Minutes

## Annual Board Meeting

**Date and Time**
Thursday June 16, 2022 at 8:30 AM

**Location**
250 Central Avenue, Albany, NY 12206

**Trustees Present**
M. Snyder, N. Velilla (remote), P. Romain (remote), R. McLaughlin, T. Hanmer (remote), Z. Nelson

**Trustees Absent**
N. Maresca

**Guests Present**
K. Ford, L. Licygiewicz

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting to order on Thursday Jun 16, 2022 at 8:34 AM.

#### C. Approve Minutes

R. McLaughlin made a motion to approve the minutes from Board Meeting on 05-12-22.
T. Hanmer seconded the motion.
The team **VOTED** unanimously to approve the motion.

#### D. Finance Committee Report

Martha reported that during the Finance Committee meeting, they focused on budget and salary increases that were discussed and approved in May. The Committee also reviewed all of the organization's statements.
Paul Augello reported that the Organization has closed out the financial year and reported that our revised budget was stronger than the original '21-'22 budget due to enrollment staying strong and the additional E-rate federal funding. Both schools applied for and received funding from this program.
Paul reported on building the 2022-2023 budget based on enrollment projections and targets as well as future staffing needs, taking into account remaining federal funding given during the pandemic.
Paul reported on the Finance Committee's discussion of regional salary competition and ran scenarios comparing retention of teachers under various salary scales (vs. end of year merit bonuses). A new salary scale was approved during the May Board meeting.
Kristina Ford reported that the school leaders are confident this new model supports their staffing.

**E. Governance Committee Report**

Martha reported a desire to form a sub-committee to focus on some strategic planning with respect to school size, demographics, financial realities, etc.
She reported discussions regarding school safety measures, appropriateness, and cost. Luke reported on conversations with providers of a "panic button" and a new camera system outside the Boys' school.

Kristina Ford reported on BCCS-Girls enrollment and staffing numbers and updates for the coming school year. Martha reported Karen McLean's enrollment and staffing numbers and updates for the BCCS-Boys' school.

**F. NYSED Visit 6/8/22**

K. Ford reported our SED liaison Laura Hill visited the schools. Laura Hill reported being very "amazed and inspired" with the school community and educational plans. She flagged a fingerprinting issue that has been rectified. K. Ford pushed information about our efforts in recruiting and supporting our students with disabilities and English Language Learners.

**G. Operations Update**

Luke reported on potential capital improvement options to the bus loop pavement and drainage. Paul reported that this is a capitalized expense and does not impact our operations.
The board recommendation is to complete the full project.
Martha raised the potential to create a consortium of charter schools to purchase services. The board will check to see if there are legal mechanisms to do this.

**H. 20Th Celebration Update**

Nilsa Velilla and Patrick Romain reported on potential venues, including the Hilton Albany for an event on 10/21 for 200 people.

**I. SY22-23 Budget**

Patrick Romain motioned to approve the budget, Trudy, unanimous

**J. SY22-23 Board Meeting Schedule**

Luke provided a schedule for the coming year. Most meetings are on the second Thursday of each month.

Trudy made a motion to approve the new schedule, Nilsa seconded, all approved

Bob motioned to adjourn, Patrick seconded, unanimous

## II. Annual Board Meeting, Trustee Terms

### A. Nicole Maresca term

P. Romain made a motion to Renew Nicole Maresca's term.
T. Hanmer seconded the motion.
The team **VOTED** unanimously to approve the motion.

### B. Robert McLaughlin term

N. Velilla made a motion to Renew Robert McLaughlin's term.
Z. Nelson seconded the motion.
bob, Patrick to renew officers terms
patrick, Nilsa to adjourn
The team **VOTED** unanimously to approve the motion.

## III. Closing Items

### A. Adjourn Meeting

P. Romain made a motion to Adjourn.
N. Velilla seconded the motion.
The team **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
Z. Nelson

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

## 2022-2023 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

| | |
|---|---|
| 1 | Complete ALL SIX columns in BLUE |
| 2 | Enter information into the GRAY cells |
| 3 | Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item |
| 4 | School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary. |
| 5 | The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative. |

## Brighter Choice Charter School - Boys

### PROJECTED BUDGET FOR 2022-2023

### July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---|---|---|---|---|---|---|
| Total Revenue | 4,896,103 | 130,000 | 290,000 | 6,000 | - | 5,322,103 |
| Total Expenses | 4,286,173 | 496,952 | 323,000 | 4,000 | 285,074 | 5,395,199 |
| Net Income | 609,930 | (366,952) | (33,000) | 2,000 | (285,074) | (73,096) |
| Actual Student Enrollment | 270 | - | | | | - |
| Total Paid Student Enrollment | 270 | - | | | | 270 |

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

| | CY Per Pupil Rate | PROGRAM SERVICES: REGULAR EDUCATION | PROGRAM SERVICES: SPECIAL EDUCATION | PROGRAM SERVICES: OTHER | SUPPORT SERVICES: FUNDRAISING | SUPPORT SERVICES: MANAGEMENT & GENERAL | TOTAL | Assumptions |
|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | |
| **REVENUES FROM STATE SOURCES** | | | | | | | | |
| Per Pupil Revenue | | | | | | | | |
| **Albany** | $16,653.00 | 2,997,539 | - | - | - | - | 2,997,539 | |
| School District 2 (Schenectady) | $13,615.00 | 668,373 | - | - | - | - | 668,373 | |
| School District 3 (Cohoes) | $14,234.00 | 29,115 | - | - | - | - | 29,115 | |
| School District 4 (East Greenbush) | $13,494.00 | 13,801 | - | - | - | - | 13,801 | |
| School District 5 (Lansingburgh) | $11,800.00 | 36,205 | - | - | - | - | 36,205 | |
| School District 6 (Menands) | $16,782.00 | 17,163 | - | - | - | - | 17,163 | |
| School District 7 (Niskayuna) | $13,311.00 | 13,614 | - | - | - | - | 13,614 | |
| School District 8 (North Colonie) | $12,686.00 | 51,897 | - | - | - | - | 51,897 | |
| School District 9 (Renssalaer) | $11,075.00 | 11,327 | - | - | - | - | 11,327 | |
| School District 10 (Scotia) | $12,793.00 | 13,084 | - | - | - | - | 13,084 | |
| School District 11 (South Colonie) | $13,910.00 | 85,357 | | | | - | 85,357 | |
| School District 12 (Troy) | $17,238.00 | 334,965 | - | - | - | - | 334,965 | |
| School District 13 (Watervliet) | $10,996.00 | 11,246 | - | - | - | - | 11,246 | |
| | | 4,283,686 | - | - | - | - | 4,283,686 | |
| Special Education Revenue | | - | 110,000 | - | - | - | 110,000 | |
| Grants | | | | | | | | |
| Stimulus | | - | - | - | - | - | - | |
| Other | | - | - | - | - | - | - | |
| Other State Revenue | | 5,000 | - | - | - | - | 5,000 | State Child Nutrition |
| **TOTAL REVENUE FROM STATE SOURCES** | | 4,288,686 | 110,000 | - | - | - | 4,398,686 | |
| **REVENUE FROM FEDERAL FUNDING** | | | | | | | | |
| IDEA Special Needs | | - | 20,000 | - | - | - | 20,000 | |
| Title I | | 119,282 | - | - | - | - | 119,282 | Title I $119,282 |
| Title Funding - Other | | 24,137 | - | - | - | - | 24,137 | Title IIA $14,137, Title IV $10,000 |
| School Food Service (Free Lunch) | | - | - | 290,000 | - | - | 290,000 | Federal Child Nutrition $270K, CACFP $20,000 |
| Grants | | | | | | | | |
| Charter School Program (CSP) Planning & Implementation | | - | - | - | - | - | - | |
| Other | | - | - | - | - | - | - | |
| Other Federal Revenue | | 436,998 | - | - | - | - | 436,998 | ESSERF/ARP $436,998 |
| **TOTAL REVENUE FROM FEDERAL SOURCES** | | 580,417 | 20,000 | 290,000 | - | - | 890,417 | |
| **LOCAL and OTHER REVENUE** | | | | | | | | |
| Contributions and Donations, Fundraising | | - | - | - | 6,000 | - | 6,000 | Cash Donations |
| Erate Reimbursement | | 24,000 | - | - | - | - | 24,000 | |
| Interest Income, Earnings on Investments, | | 3,000 | - | - | - | - | 3,000 | |
| NYC-DYCD (Department of Youth and Community Developmt.) | | - | - | - | - | - | - | |
| Food Service (Income from meals) | | - | - | - | - | - | - | |
| Text Book | | - | - | - | - | - | - | |
| Other Local Revenue | | - | - | - | - | - | - | |
| **TOTAL REVENUE FROM LOCAL and OTHER SOURCES** | | 27,000 | - | - | 6,000 | - | 33,000 | |
| **TOTAL REVENUE** | | 4,896,103 | 130,000 | 290,000 | 6,000 | - | 5,322,103 | |
| | | | | | | | | *List exact titles and staff FTE"s ( Full time eqiuilivalent)* |
| **EXPENSES** | | | | | | | | |
| **ADMINISTRATIVE STAFF PERSONNEL COSTS** | No. of Positions | | | | | | | |
| Executive Management | - | - | - | - | - | - | - | |
| Instructional Management | 2.00 | 221,851 | - | - | - | - | 221,851 | (1) Principal, (1) Asst Principal |
| Deans, Directors & Coordinators | 5.00 | 313,972 | - | - | - | - | 313,972 | (2) Beh Interv Spec., (1) Parent Coord, (1) Coach, (1) Director of Recruitment |
| CFO / Director of Finance | - | - | - | - | - | - | - | |
| Operation / Business Manager | 0.50 | - | - | - | - | 49,698 | 49,698 | (0.50)Director of Operations |
| Administrative Staff | 1.00 | - | - | - | - | 47,000 | 47,000 | (1) Office Manager |
| **TOTAL ADMINISTRATIVE STAFF** | 9 | 535,823 | - | - | - | 96,698 | 632,521 | |

## Brighter Choice Charter School - Boys

### PROJECTED BUDGET FOR 2022-2023

### July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---|---|---|---|---|---|---|
| Total Revenue | 4,896,103 | 130,000 | 290,000 | 6,000 | - | 5,322,103 |
| Total Expenses | 4,286,173 | 496,952 | 323,000 | 4,000 | 285,074 | 5,395,199 |
| Net Income | 609,930 | (366,952) | (33,000) | 2,000 | (285,074) | (73,096) |
| Actual Student Enrollment | 270 | - | | | | - |
| Total Paid Student Enrollment | 270 | - | | | | 270 |

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

| | | PROGRAM SERVICES | | | SUPPORT SERVICES | | | |
|---|---|---|---|---|---|---|---|---|
| | | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | |
| **INSTRUCTIONAL PERSONNEL COSTS** | | | | | | | | |
| Teachers - Regular | 15.00 | 857,804 | - | - | - | - | 857,804 | (15) Teachers |
| Teachers - SPED | 5.00 | - | 261,695 | - | - | - | 261,695 | (5) SpEd Teachers |
| Substitute Teachers | 1.00 | 43,000 | - | - | - | - | 43,000 | (1) Substitute Teacher |
| Teaching Assistants | 4.00 | 130,501 | - | - | - | - | 130,501 | (4) TA |
| Specialty Teachers | 7.00 | 430,479 | - | - | - | - | 430,479 | RTI, (1)Intervention Coordinator, (1) ESL |
| Aides | - | - | - | - | - | - | - | |
| Therapists & Counselors | 1.00 | 51,500 | - | - | - | - | 51,500 | (1)School Counselor |
| Other | - | 140,000 | - | - | - | - | 140,000 | After School, Summer School, Merit Pay, PTO Buyback |
| **TOTAL INSTRUCTIONAL** | 33 | 1,653,284 | 261,695 | - | - | - | 1,914,979 | |
| **NON-INSTRUCTIONAL PERSONNEL COSTS** | | | | | | | | |
| Nurse | - | - | - | - | - | - | - | |
| Librarian | - | - | - | - | - | - | - | |
| Custodian | - | - | - | - | - | - | - | |
| Security | - | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | - | |
| **TOTAL NON-INSTRUCTIONAL** | - | - | - | - | - | - | - | |
| **SUBTOTAL PERSONNEL SERVICE COSTS** | 42 | 2,189,107 | 261,695 | - | - | 96,698 | 2,547,500 | |
| **PAYROLL TAXES AND BENEFITS** | | | | | | | | |
| Payroll Taxes | | 194,893 | 23,298 | - | - | 8,609 | 226,800 | |
| Fringe / Employee Benefits | | 329,118 | 39,344 | - | - | 14,538 | 383,000 | |
| Retirement / Pension | | 77,338 | 9,245 | - | - | 3,416 | 90,000 | |
| **TOTAL PAYROLL TAXES AND BENEFITS** | | 601,349 | 71,888 | - | - | 26,563 | 699,800 | |
| **TOTAL PERSONNEL SERVICE COSTS** | | 2,790,456 | 333,583 | - | - | 123,261 | 3,247,300 | |
| **CONTRACTED SERVICES** | | | | | | | | |
| Accounting / Audit | | - | - | - | - | 80,650 | 80,650 | Accounting $56,650 & Audit $24,000 |
| Legal | | - | - | - | - | 10,000 | 10,000 | Legal |
| Management Company Fee | | - | - | - | - | - | - | |
| Nurse Services | | - | - | - | - | - | - | |
| Food Service / School Lunch | | - | - | 323,000 | - | - | 323,000 | School Food Authority $8k, Child Nutrition Program $315k |
| Payroll Services | | 12,180 | 980 | - | - | 840 | 14,000 | Payroll Services |
| Special Ed Services | | - | 66,000 | - | - | - | 66,000 | Special Ed Services |
| Titlement Services (i.e. Title I) | | 17,460 | 540 | - | - | - | 18,000 | Titlement Services |
| Other Purchased / Professional / Consulting | | 84,390 | 6,790 | - | - | 5,820 | 97,000 | Technology Consultant $32k, E-Rate $13k, Data Mgmt $32k, Other Consultants $20k |
| **TOTAL CONTRACTED SERVICES** | | 114,030 | 74,310 | 323,000 | - | 97,310 | 608,650 | |
| **SCHOOL OPERATIONS** | | | | | | | | |
| Board Expenses | | - | - | - | - | - | - | |
| Classroom / Teaching Supplies & Materials | | 19,594 | 606 | - | - | - | 20,200 | Classroom Teaching Supplies |
| Special Ed Supplies & Materials | | - | - | - | - | - | - | |
| Textbooks / Workbooks | | 19,400 | 600 | - | - | - | 20,000 | Textbooks & Workbooks |
| Supplies & Materials other | | - | - | - | - | - | - | |
| Equipment / Furniture | | 4,350 | 350 | - | - | 300 | 5,000 | Equipment/Furniture |
| Telephone | | 25,230 | 2,030 | - | - | 1,740 | 29,000 | Telephones/Internet $26k, Cell Phones $3k |
| Technology | | 32,190 | 2,590 | - | - | 2,220 | 37,000 | Technology Hardware $3k, Software $34k |
| Student Testing & Assessment | | 5,820 | 180 | - | - | - | 6,000 | Student Testing |
| Field Trips | | 14,550 | 450 | - | - | - | 15,000 | Field Trips |
| Transportation (student) | | 242,500 | 7,500 | - | - | - | 250,000 | Student Transportaion 220k, Student Transportation Summer 30k |
| Student Services - other | | 93,120 | 2,880 | - | - | - | 96,000 | Basketball $2k |
| Office Expense | | 37,410 | 3,010 | - | - | 2,580 | 43,000 | Printing & Copying $20k, Postage/Shipping $3k, Office Expenses $20k |
| Staff Development | | 21,750 | 1,750 | - | - | 1,500 | 25,000 | Staff Development $15k, Staff Recognition $10k |
| Staff Recruitment | | 4,350 | 350 | - | - | 300 | 5,000 | Staff Recruitment $4k, Background Checks $1k |
| Student Recruitment / Marketing | | 51,410 | 1,590 | - | - | - | 53,000 | Student Recruitment/Advertising $50k, ELL Refugee Outreach $3k |
| School Meals / Lunch | | - | - | - | - | - | - | |

## Brighter Choice Charter School - Boys

### PROJECTED BUDGET FOR 2022-2023

### July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---|---|---|---|---|---|---|
| Total Revenue | 4,896,103 | 130,000 | 290,000 | 6,000 | - | 5,322,103 |
| Total Expenses | 4,286,173 | 496,952 | 323,000 | 4,000 | 285,074 | 5,395,199 |
| Net Income | 609,930 | (366,952) | (33,000) | 2,000 | (285,074) | (73,096) |
| Actual Student Enrollment | 270 | - | | | | - |
| Total Paid Student Enrollment | 270 | - | | | | 270 |

| | PROGRAM SERVICES | | | SUPPORT SERVICES | | | Assumptions |
|---|---|---|---|---|---|---|---|
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable |
| Travel (Staff) | 435 | 35 | - | - | 30 | 500 | Travel Staff |
| Fundraising | - | - | - | 4,000 | - | 4,000 | Fundraising |
| Other | 6,960 | 560 | - | - | 480 | 8,000 | Bank Charges $3k, Dues & Memberships $3k, Misc Fees $2k |
| **TOTAL SCHOOL OPERATIONS** | 579,069 | 24,481 | - | 4,000 | 9,150 | 616,700 | |
| **FACILITY OPERATION & MAINTENANCE** | | | | | | | |
| Insurance | 56,028 | 4,508 | - | - | 3,864 | 64,400 | GL, Business Owners, WC |
| Janitorial | 114,840 | 9,240 | - | - | 7,920 | 132,000 | Janitorial |
| Building and Land Rent / Lease | 188,105 | 15,135 | - | - | 12,973 | 216,213 | Bond Interest $216,213 |
| Repairs & Maintenance | 104,922 | 8,442 | - | - | 7,236 | 120,600 | Repairs and Maintenance |
| Equipment / Furniture | - | - | - | - | - | - | |
| Security | 2,610 | 210 | - | - | 180 | 3,000 | Security |
| Utilities | 89,610 | 7,210 | - | - | 6,180 | 103,000 | Gas & Electricity $98k , Water & Sewage $5k |
| **TOTAL FACILITY OPERATION & MAINTENANCE** | 556,115 | 44,745 | - | - | 38,353 | 639,213 | |
| **DEPRECIATION & AMORTIZATION** | 246,502 | 19,834 | - | - | 17,000 | 283,336 | Depreciation $265,000, Amortization $18,336 |
| **DISSOLUTION ESCROW & RESERVES / CONTIGENCY** | - | - | - | - | - | - | under Cash Flow Adjustment in the renewal application. |
| **TOTAL EXPENSES** | 4,286,173 | 496,952 | 323,000 | 4,000 | 285,074 | 5,395,199 | |
| **NET INCOME** | 609,930 | (366,952) | (33,000) | 2,000 | (285,074) | (73,096) | |

| **ENROLLMENT - "School Districts Are Linked To Above Entries"** | REGULAR EDUCATION | SPECIAL EDUCATION | TOTAL ENROLLED |
|---|---|---|---|
| Albany | 180 | | 180 |
| School District 2 (Schenectady) | 49 | | 49 |
| School District 3 (Cohoes) | 2 | | 2 |
| School District 4 (East Greenbush) | 1 | | 1 |
| School District 5 (Lansignburgh) | 3 | | 3 |
| School District 6 (Menands) | 1 | | 1 |
| School District 7 (Niskayuna) | 1 | | 1 |
| School District 8 (North Colonie) | 4 | | 4 |
| School District 9 (Renssalaer) | 1 | | 1 |
| School District 10 (Scotia) | 1 | | 1 |
| School District 11 (South Colonie) | 6 | | 6 |
| School District 12 (Troy) | 19 | | 19 |
| School District 13 (Watervliet) | 1 | | 1 |
| **TOTAL ENROLLMENT** | 270 | - | 270 |
| **REVENUE PER PUPIL** | 18,134 | - | 1,074 |
| **EXPENSES PER PUPIL** | 15,875 | - | 1,196 |

# *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

## *FINANCIAL STATEMENTS*

## *JUNE 30, 2022*

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NEW YORK STATE SOCIETY OF
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# INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Brighter Choice Elementary Charter Schools
Albany, New York

## Opinion

We have audited the accompanying financial statements of Brighter Choice Elementary Charter Schools (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Brighter Choice Elementary Charter Schools (the "Schools") as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Schools and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Schools' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Schools' basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards,* we have also issued our reports dated October 27, 2022 on our consideration of the Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of those reports is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Schools' on internal control over financial reporting or on compliance. Those reports are an integral part of an audit performed in accordance with *Government Auditing Standards* and the Uniform Guidance in considering the Schools' internal control over financial reporting and compliance.

Cusack & Company, CPA's LLC

**CUSACK & COMPANY, CPA'S LLC**

Latham, New York
October 27, 2022

# *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

*STATEMENT OF FINANCIAL POSITION*

*JUNE 30, 2022*

## ASSETS

| | Girls School | Boys School | Eliminations | Total |
|---|---|---|---|---|
| Current Assets | | | | |
| Cash | $ 3,854,314 | $ 2,422,115 | $ - | $ 6,276,429 |
| Contracts and Grants Receivable, Net | 626,625 | 455,006 | - | 1,081,631 |
| Due from Related School | - | 58,909 | (58,909) | - |
| Total Current Assets | 4,480,939 | 2,936,030 | (58,909) | 7,358,060 |
| Property and Equipment, Net | 5,016,353 | 5,173,633 | - | 10,189,986 |
| Other Assets | | | | |
| Cash, Restricted | 100,000 | 100,000 | - | 200,000 |
| Bond Trust Accounts, Restricted | 869,678 | 869,678 | - | 1,739,356 |
| Total Other Assets | 969,678 | 969,678 | - | 1,939,356 |
| Total Assets | $ 10,466,970 | $ 9,079,341 | $ (58,909) | $ 19,487,402 |

## LIABILITIES AND NET ASSETS

| | | | | |
|---|---|---|---|---|
| Current Liabilities | | | | |
| Current Portion of Bonded Mortgage Payable | $ 320,000 | $ 320,000 | $ - | $ 640,000 |
| Accounts Payable and Accrued Expenses | 233,973 | 313,551 | - | 547,524 |
| Accrued Payroll and Benefits | 381,319 | 379,734 | - | 761,053 |
| Unearned Revenue | 7,036 | 5,702 | - | 12,738 |
| Due to Related School | 58,909 | - | (58,909) | - |
| Total Current Liabilities | 1,001,237 | 1,018,987 | (58,909) | 1,961,315 |
| Long-Term Liabilities | | | | |
| Bonded Mortgage Payable | 6,115,780 | 6,115,780 | - | 12,231,560 |
| Net Assets Without Donor Restrictions | 3,349,953 | 1,944,574 | - | 5,294,527 |
| Total Liabilities and Net Assets | $ 10,446,970 | $ 9,079,341 | $ (58,909) | $ 19,487,402 |

## *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

*STATEMENT OF ACTIVITIES*

*FOR THE YEAR ENDED JUNE 30, 2022*

| | Girls School | Boys School | Total |
|---|---|---|---|
| Revenue, Grants and Support | | | |
| Public School District | | | |
| Resident Student Enrollment | $ 4,466,388 | $ 4,142,970 | $ 8,609,358 |
| Special Education Services | 38,634 | 135,100 | 173,734 |
| Grants and Contracts | | | |
| Federal - Child Nutrition Program | 394,029 | 382,912 | 776,941 |
| Federal - Title I, II, IV and IDEA | 521,110 | 535,085 | 1,056,195 |
| Federal - Emergency Connectivity Fund | 139,870 | 136,399 | 276,269 |
| Other | 19,924 | 44,488 | 64,412 |
| Total Revenue, Grants and Support | 5,579,955 | 5,376,954 | 10,956,909 |
| Expenses | | | |
| Program Services | | | |
| Regular Education | 3,035,459 | 3,227,232 | 6,262,691 |
| Special Education | 231,009 | 243,053 | 474,062 |
| Other Programs | 870,485 | 545,241 | 1,415,726 |
| Total Program Services | 4,136,953 | 4,015,526 | 8,152,479 |
| Management and General | 834,931 | 1,012,547 | 1,847,478 |
| Total Expenses | 4,971,884 | 5,028,073 | 9,999,957 |
| Surplus from School Operations | 608,071 | 348,881 | 956,952 |
| Other Revenue (Expense) | | | |
| Fundraising and Contributions | 2,749 | 6,444 | 9,193 |
| Interest Income | 3,722 | 3,027 | 6,749 |
| Loss on Bond Refunding | (131,554) | (131,554) | (263,108) |
| Total Other Revenue (Expense) | (125,083) | (122,083) | (247,166) |
| Increase in Net Assets | 482,988 | 226,798 | 709,786 |
| Net Assets Without Donor Restrictions, Beginning of Year | 2,866,965 | 1,717,776 | 4,584,741 |
| Net Assets Without Donor Restrictions, End of Year | $ 3,349,953 | $ 1,944,574 | $ 5,294,527 |

See accompanying notes and independent auditor's report.

## *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

*STATEMENT OF CASH FLOWS*

*FOR THE YEAR ENDED JUNE 30, 2022*

| | Girls School | Boys School | Total |
|---|---|---|---|
| Cash Flows From Operating Activities: | | | |
| Change in Net Assets | $ 482,988 | $ 226,798 | $ 709,786 |
| Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities: | | | |
| Depreciation | 313,364 | 304,949 | 618,313 |
| Amortization of Deferred Financing Costs | 15,828 | 15,828 | 31,656 |
| Amortization of Bonded Mortgage Premium | (27,634) | (27,634) | (55,268) |
| Loss on Bond Refunding | 131,554 | 131,554 | 263,108 |
| Changes in Operating Assets and Liabilities | | | |
| Increase in Assets | | | |
| Contracts and Grants Receivable | (434,563) | (171,998) | (606,561) |
| Increase (Decrease) in Liabilities | | | |
| Accounts Payable and Accrued Expenses | (118,855) | 113,319 | (5,536) |
| Accrued Payroll and Benefits | 11,616 | (17,299) | (5,683) |
| Unearned Revenue | (36,118) | (5,704) | (41,822) |
| Net Cash Provided by Operating Activities | 338,180 | 569,813 | 907,993 |
| Cash Flows Provided by (Used in) Investing Activities | | | |
| Due from Related Schools | 960,256 | (58,909) | 901,347 |
| Purchase of Property and Equipment | (252,585) | (275,162) | (527,747) |
| Net Cash Provided by (Used in) Investing Activities | 707,671 | (334,071) | 373,600 |
| Cash Flows Provided by (Used in) Financing Activities | | | |
| Proceeds on Bond and Mortgage Payable | 6,082,500 | 6,082,500 | 12,165,000 |
| Payments on Bonded Mortgage Payable | (6,797,500) | (6,797,500) | (13,595,000) |
| Premium Received on Bond Refunding | 647,831 | 647,830 | 1,295,661 |
| Bond Issuance Costs | (280,631) | (280,630) | (561,261) |
| Net Proceeds from Bonded Trust Accounts | 629,583 | 750,698 | 1,380,281 |
| Due to Related Schools | 58,909 | (960,256) | (901,347) |
| Net Cash Provided by (Used in) Financing Activities | 340,692 | (557,358) | (216,666) |
| Increase (Decrease) in Cash | 1,386,543 | (321,616) | 1,064,927 |
| Cash, Beginning of Year | 2,567,771 | 2,843,731 | 5,411,502 |
| Cash, End of Year | $ 3,954,314 | $ 2,522,115 | $ 6,476,429 |
| Cash, End of Year Consists of: | | | |
| Cash | $ 3,854,314 | $ 2,422,115 | $ 6,276,429 |
| Cash, Restricted | 100,000 | 100,000 | 200,000 |
| | $ 3,954,314 | $ 2,522,115 | $ 6,476,429 |
| Supplementary Cash Flow Information | | | |
| Cash Paid During the Year for Interest | $ 339,875 | $ 339,875 | $ 679,750 |

## *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

*STATEMENT OF FUNCTIONAL EXPENSES GIRLS SCHOOL*

*FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)*

| | Program Services | | | Supporting Services | | |
|---|---|---|---|---|---|---|
| | **Regular Education** | **Special Education** | **Other Programs** | **Management and General** | **Total 2022** | **Total 2021** |
| Administrative Staff Personnel | $ 110,987 | $ - | $ - | $ 405,762 | $ 516,749 | $ 506,211 |
| Instructional Personnel | 1,299,084 | 117,551 | - | - | 1,416,635 | 1,347,899 |
| Non-Instructional Personnel | - | - | 277,504 | - | 277,504 | 271,977 |
| Total Salaries and Staff | 1,410,071 | 117,551 | 277,504 | 405,762 | 2,210,888 | 2,126,087 |
| Fringe Benefits and Payroll Taxes | 317,382 | 26,459 | 62,461 | 91,329 | 497,631 | 470,932 |
| Retirement | 87,063 | 7,258 | 17,134 | 25,054 | 136,509 | 88,875 |
| Legal Services | - | - | - | 298 | 298 | 531 |
| Accounting and Audit Services | 61,887 | 5,159 | 12,180 | 17,809 | 97,035 | 62,500 |
| Other Purchased, Professional and Consulting Services | 58,878 | 4,908 | 11,587 | 16,944 | 92,317 | 62,815 |
| Facility Interest Expense | 196,275 | 16,363 | 38,627 | 56,480 | 307,745 | 352,160 |
| Repairs and Maintenance | 147,340 | 12,283 | 28,997 | 42,399 | 231,019 | 192,313 |
| Insurance | 31,744 | 2,646 | 6,247 | 9,135 | 49,772 | 47,281 |
| Utilities | 68,864 | 5,741 | 13,552 | 19,816 | 107,973 | 83,152 |
| Supplies and Materials | 63,531 | 5,296 | 12,503 | 18,282 | 99,612 | 40,984 |
| Staff Development | 12,527 | 1,044 | 2,465 | 3,605 | 19,641 | 11,740 |
| Marketing and Recruitment | - | - | - | 37,234 | 37,234 | 21,637 |
| Technology | 61,271 | 5,108 | 12,058 | 17,631 | 96,068 | 85,202 |
| Food Service | - | - | 325,139 | - | 325,139 | 105,768 |
| Student Services | 264,408 | - | - | - | 264,408 | 186,692 |
| Office Expenses | 51,493 | 4,293 | 10,134 | 14,818 | 80,738 | 70,977 |
| Depreciation | 199,859 | 16,661 | 39,333 | 57,511 | 313,364 | 275,064 |
| Other | 2,866 | 239 | 564 | 824 | 4,493 | 6,989 |
| Total Expenses | $ 3,035,459 | $ 231,009 | $ 870,485 | $ 834,931 | $ 4,971,884 | $ 4,291,699 |

## *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

*STATEMENT OF FUNCTIONAL EXPENSES BOYS SCHOOL*

*FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)*

| | Program Services | | | Supporting Services | | |
|---|---|---|---|---|---|---|
| | **Regular Education** | **Special Education** | **Other Programs** | **Management and General** | **Total 2022** | **Total 2021** |
| Administrative Staff Personnel | $ 66,686 | $ - | $ - | $ 513,998 | $ 580,684 | $ 633,201 |
| Instructional Personnel | 1,495,127 | 129,102 | - | - | 1,624,229 | 1,524,305 |
| Non-Instructional Personnel | - | - | 115,876 | - | 115,876 | 134,246 |
| Total Salaries and Staff | 1,561,813 | 129,102 | 115,876 | 513,998 | 2,320,789 | 2,291,752 |
| Fringe Benefits and Payroll Taxes | 333,661 | 27,581 | 24,755 | 109,810 | 495,807 | 438,827 |
| Retirement | 102,242 | 8,452 | 7,586 | 33,648 | 151,928 | 88,300 |
| Legal Services | - | - | - | - | - | 461 |
| Accounting and Audit Services | 75,062 | 6,205 | 5,569 | 24,703 | 111,539 | 71,502 |
| Other Purchased, Professional and Consulting Services | 107,763 | 8,908 | 7,995 | 35,465 | 160,131 | 117,296 |
| Facility Interest Expense | 207,102 | 17,119 | 15,366 | 68,158 | 307,745 | 352,160 |
| Repairs and Maintenance | 146,024 | 12,071 | 10,834 | 48,056 | 216,985 | 211,860 |
| Insurance | 33,495 | 2,769 | 2,485 | 11,023 | 49,772 | 47,282 |
| Utilities | 71,586 | 5,917 | 5,311 | 23,560 | 106,374 | 83,828 |
| Supplies and Materials | 17,072 | 1,411 | 1,267 | 5,618 | 25,368 | 77,843 |
| Staff Development | 8,356 | 691 | 620 | 2,749 | 12,416 | 9,047 |
| Marketing and Recruitment | - | - | - | 44,876 | 44,876 | 31,703 |
| Technology | 28,032 | 2,317 | 2,080 | 9,226 | 41,655 | 28,792 |
| Food Service | - | - | 327,088 | - | 327,088 | 116,438 |
| Student Services | 286,905 | - | - | - | 286,905 | 182,504 |
| Office Expenses | 41,578 | 3,437 | 3,085 | 13,683 | 61,783 | 56,348 |
| Depreciation | 205,220 | 16,964 | 15,226 | 67,539 | 304,949 | 263,591 |
| Other | 1,321 | 109 | 98 | 435 | 1,963 | 1,187 |
| Total Expenses | $ 3,227,232 | $ 243,053 | $ 545,241 | $ 1,012,547 | $ 5,028,073 | $ 4,470,721 |

## 1. ORGANIZATION AND PURPOSE

*Organization*

Brighter Choice Charter School for Girls (the "Girls School") and Boys (the "Boys School") are not-for-profit corporations formed in 2001 in order to build and operate charter schools in the City of Albany, New York (the "City"). The Brighter Choice Charter Schools for Girls and Boys (the "Schools") were established to provide a quality educational alternative for at-risk elementary students in the City. Effective July 1, 2016, Brighter Choice Charter School for Boys was merged with and into Brighter Choice Charter School for Girls, with Brighter Choice Charter School for Girls being renamed Brighter Choice Elementary Charter Schools.

Each charter school, authorized by Article 56 of the New York State Charter Schools Act of 1998, is an independent public school and, in accordance with their charter and bylaws, each school has a Board of Trustees and is an independent, discreet operating entity.

The Schools provide a broad and rigorous liberal arts education, including instruction on phonics-based reading, traditional mathematics, science, visual and performing arts, American and world history, and physical education. Students benefit from a longer school day and school year, which will provide them with an equivalent of two years of academic instruction over each of their elementary years.

The New York State Education Department has issued the Schools a five year charter valid until June 30, 2026. During the year ended June 30, 2022, the Girls School had enrollment of approximately 291 students (270 students, June 30, 2021) and the Boys School had enrollment of approximately 263 students (257 students, June 30, 2021) serving kindergarten through 5$^{th}$ grade.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

*Accounting Policies and Financial Statement Presentation*

The following summarizes the significant accounting policies consistently applied in the preparation of the Schools' financial statements, with reference to the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) where applicable.

*Basis of Accounting*

The financial statements have been prepared using the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred. This basis of accounting is in accordance with accounting principles generally accepted in the United States of America.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

*Allowance of Doubtful Accounts*

Contacts and grants receivable are carried at original invoice amount less an estimate made for doubtful receivables based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Contracts and grants receivable are written off when deemed uncollectible. Recoveries of accounts previously written off are recorded when received. A receivable is considered past due if any portion of the receivable balance is outstanding for more than 90 days. Interest is not charged on outstanding accounts receivable. The allowance for doubtful accounts was $98,139 for the Girls School and $21,315 for the Boys School at June 30, 2022.

*Property and Equipment*

Property and equipment are stated at cost, net of accumulated depreciation. Donations of property and equipment are recorded as support at their estimated fair values on the date of donation. Expenditures for acquisitions, renewals, and betterments are capitalized, whereas maintenance and repair costs are expensed as incurred. When equipment is retired or otherwise disposed of, the appropriate accounts are relieved of costs and accumulated depreciation, and any resultant gain or loss is credited or charged to the change in net assets.

Long-lived assets to be held and used are tested for recoverability whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable.

Depreciation is computed using the straight-line method over the following estimated useful lives of 40 years for buildings and improvements and 3-10 years for furniture and equipment.

*Net Assets*

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

Net Assets Without Donor Restrictions

Net assets without donor restrictions are resources available to support operations. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Schools.

Net Assets With Donor Restrictions

Purpose restricted net assets are resources that are restricted by a donor for use for a particular purpose or in a particular future period.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

*Net Assets (Continued)*

Net Assets With Donor Restrictions (Continued)

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. The Schools have no purpose restricted net assets at June 30, 2022.

Perpetually restricted net assets are resources whose use by the School are limited by donor imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time. The Schools have no perpetually restricted net assets at June 30, 2022.

*Recognition of Income*

Revenue from contracts with customers is recognized in accordance with a five-step model as follows:

- Identify the contract with the customer
- Identify the performance obligation(s) in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligation(s) in the contract
- Recognize revenue when earned or as performance obligation(s) are satisfied

Contract Assets

Amounts related to services provided to customers which have not been billed and that do not meet the conditions of an unconditional right to payment at the end of the reporting period are contract assets. Contract asset balances consist primarily of services provided to customers who are still receiving services at the end of the year. There were no contract assets at June 30, 2022.

Contract Liabilities

Contract liabilities represent revenue that has been deferred for the funds advanced by third party payors for the Schools' contracts received related to services that have not yet been provided to customers. Contract liabilities consist of payments made by funding and other sources for the Schools' contracts for services not yet performed that are expected to be performed within the next fiscal year. Contract liabilities were $12,738 for the year ended June 30, 2022.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

*Public School District Fees*

A substantial portion of the Schools' revenue and related receivables are derived from its arrangement with the local School Districts, which reimburse the Schools based on per capital enrollment. These revenues are recognized ratably over the related school year during which they are earned.

*Grants and Contracts*

Revenue from other governmental sources generally represents various entitlements and is recognized as earned when allowable expenditures are incurred.

*Contributions*

Contributions received are recorded as with or without donor restrictions depending on the existence and/or nature of any donor imposed restrictions.

*Allocation of Expenses*

Directly identifiable expenses are charged to program and supporting services. Expenses related to more than one function are charged to program and supporting services using specific allocation methods. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Schools.

*Use of Estimates*

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Accounting for Uncertainty in Income Taxes*

The Accounting Standards Codification requires entities to disclose in their financial statements the nature of any uncertainty in their tax position. The Schools have not recognized any benefits or liabilities from uncertain tax positions in 2022 and believes they have no uncertain tax positions for which it is reasonably possible that will significantly increase or decrease net assets. Generally, federal and state authorities may examine the Schools' tax returns for three years from the date of filing; consequently, income returns for years prior to 2019 are no longer subject to examination by tax authorities.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

*Income Taxes*

The Schools are exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and the Schools are exempt from state income tax. The Schools have been classified as a publicly-supported organization that is not a private foundation under Section 509(a) of the Code.

*Fair Value*

The Accounting Standards Codification requires expanded disclosures about fair value measurements and establishes a three-level hierarchy for fair value measurements based on the observable inputs to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that the Schools would receive upon selling an asset or pay to transfer a liability in an orderly transaction between market participants. It prioritizes the inputs to the valuation techniques used to measure fair value by giving the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements).

The following methods and assumptions were used to estimate the fair value of each class of financial instrument for which it is practicable to estimate that value:

*Cash, contracts and grants receivable, accounts payable and accrued expenses and unearned revenue* - The carrying amounts approximate fair value because of the short maturity of these instruments.

*Property and equipment* - No attempt has been made to determine the fair value of property and equipment.

*Mortgage payable* - The fair value of the mortgage payable is estimated based on current rates offered to the Schools for debt of the same remaining maturity. At June 30, 2022, the fair value of the mortgage payable approximates the amount recorded in the financial statements.

*Subsequent Events*

The Schools have evaluated subsequent events or transactions as to any potential material impact on operations or financial position that existed at the date of the financial statements through October 27, 2022, the date the financial statements were available to be issued. No such events or transactions were noted.

## 3. CASH, RESTRICTED

As part of the charter agreement, charter schools agree to establish an escrow account of no less than a set dollar amount as determined by the New York State Education Department ("NYSED"). This amount is established to pay for legal and audit expenses that would be associated with a dissolution should it occur. Each school has established an escrow account for $100,000 as required by the NYSED.

## 4. BOND TRUST ACCOUNTS - RESTRICTED

The Schools have entered into a custody agreement with Wilmington Trust Company as Custodian and as Trustee. Debt service reserve represents funds held by Wilmington Trust Company in the name of the Schools. The Schools will direct educational aid payments to be deposited with the Custodian. The Custodian will pay the Trustee, for deposit in the Debt Service Fund, an amount equal to a proportionate share of the next interest and principal payment on the Bonds for which funds have not already been provided. Any funds remaining with the Custodian following such transfers will be transferred to the Schools.

In connection with the bonded mortgage with the City of Albany Industrial Development Agency (IDA), the Schools are required to maintain bond trust accounts which are administered by Wilmington Trust Company. The underlying investments in the bond trust accounts at June 30, 2022 consist of money market funds.

Bond trust accounts consist of the following:

| | Girls School | Boys School | Total |
|---|---|---|---|
| Reserve Fund | $ 538,813 | $ 538,813 | $ 1,077,626 |
| Bond Fund | 269,406 | 269,406 | 538,812 |
| Project Fund | 11,459 | 11,459 | 22,918 |
| Repair and Replacement Fund | 50,000 | 50,000 | 100,000 |
| | $ 869,678 | $ 869,678 | $ 1,739,356 |

The Schools have entered into a collateral agreement for bond trust accounts not covered under federal deposit insurance. Cash is fully insured and collateralized under the bond trust accounts as of June 30, 2022.

## 5. CONTRACTS AND GRANTS RECEIVABLE, NET

Contracts and grants receivable, net consists of the following:

| | Girls School | Boys School | Total |
|---|---|---|---|
| Due from Other Districts | $ 162,993 | $ 144,549 | $ 307,542 |
| Grant Receivable | 561,771 | 331,772 | 893,543 |
| Allowance for Doubtful Accounts | (98,139) | (21,315) | (119,454) |
| Contracts and Grants Receivable, Net | $ 626,625 | $ 455,006 | $ 1,081,631 |

## 6. PROPERTY AND EQUIPMENT, NET

Property and equipment consists of the following:

| | Girls School | Boys School | Total |
|---|---|---|---|
| Land | $ 110,000 | $ 110,000 | $ 220,000 |
| Building and Improvements | 7,828,835 | 7,968,344 | 15,797,179 |
| Furniture and Equipment | 1,100,967 | 1,164,641 | 2,265,608 |
| Total at Cost | 9,039,802 | 9,242,985 | 18,282,787 |
| Less Accumulated Depreciation | (4,023,449) | (4,069,352) | (8,092,801) |
| Property and Equipment, Net | $ 5,016,353 | $ 5,173,633 | $ 10,189,986 |

Depreciation expense was $313,364 and $304,949 for the Girls and Boys School, respectively, for the year ended June 30, 2022.

## 7. BONDED MORTGAGE PAYABLE

The Schools' facilities are jointly owned by the two Schools. The facilities were acquired through financing provided by the IDA in March 2008. The IDA issued taxable and tax-exempt Civic Facility Revenue Bonds totaling $18,490,000 to acquire and renovate the facilities of the two Schools. The Schools acquired the facilities from the IDA through an installment sale agreement which provides for the Schools to make installment purchase payments in amounts sufficient to pay the principal and interest on the bonds when due. Under the installment sale agreement, each School is jointly and severally obligated to make the installment purchase payments. The installment sale agreement is collateralized by a first mortgage lien and security interest in the land, buildings and equipment of the Schools' facilities.

## 7. BONDED MORTGAGE PAYABLE (CONTINUED)

In 2022, the existing debt with interest rates at 5% was refunded and replaced with debt with interest rates ranging from 3.6% to 4%.

At June 30, 2022, Bonded Mortgage Payable consisted of the following:

| | Girls Total | Boys Total | Total |
|---|---|---|---|
| Total Bonded Mortgage Payable | $ 6,082,500 | $ 6,082,500 | $12,165,000 |
| Current Portion of Bonded Mortgage Payable | (320,000) | (320,000) | (640,000) |
| Unamortized Premiums | 623,273 | 623,272 | 1,246,545 |
| Unamortized Financing Costs | (269,993) | (269,992) | (539,985) |
| Long-Term Bonded Mortgage Payable | $ 6,115,780 | $ 6,115,780 | $12,231,560 |

The following is a summary of maturing debt service requirements:

| | Girls School | Boys School | Total |
|---|---|---|---|
| 2023 | $ 320,000 | $ 320,000 | $ 640,000 |
| 2024 | 327,500 | 327,500 | 655,000 |
| 2025 | 340,000 | 340,000 | 680,000 |
| 2026 | 350,000 | 350,000 | 700,000 |
| 2027 | 362,500 | 362,500 | 725,000 |
| Thereafter | 4,382,500 | 4,382,500 | 8,765,000 |
| | $ 6,082,500 | $ 6,082,500 | $ 12,165,000 |

Total interest expense was $307,745 and $307,745 for the Girls and Boys School, respectively, for the year ended June 30, 2022.

Net deferred financing costs consist of bond closing costs incurred in connection with the refunding of the tax-exempt and taxable Civic Facility Revenue Bonds issued by the IDA. Bond closing costs are being amortized using the interest rate method over the term of the obligation. Net deferred financing costs consist of the following:

| | Girls School | Boys School | Total |
|---|---|---|---|
| Bond Closing Costs | $ 280,631 | $ 280,630 | $ 561,261 |
| Less: Accumulated Amortization | (10,638) | (10,638) | (21,276) |
| Net Deferred Financing Costs | $ 269,993 | $ 269,992 | $ 539,985 |
| Amortization Expense | $ 10,638 | $ 10,638 | $ 21,276 |

## 7. BONDED MORTGAGE PAYABLE (CONTINUED)

Bond premiums received in connection with tax-exempt and taxable Civic Facility Revenue Bonds issued by the IDA are amortized using the effective interest method over the term of the obligation as follows:

| | Girls School | Boys School | Total |
|---|---|---|---|
| Bond Premium Received | $ 647,831 | $ 647,830 | $ 1,295,661 |
| Less: Accumulated Amortization | (24,558) | (24,558) | (49,116) |
| Net Bond Premium | $ 623,273 | $ 623,272 | $ 1,246,545 |
| Amortization Expense | $ 24,558 | $ 24,558 | $ 49,116 |

The Schools are subject to debt covenants which are calculated using information aggregated from both Schools. The covenants are as follows:

| | Minimum Requirement | Actual |
|---|---|---|
| Debt Service Coverage Ratio | 1.10 | |
| Days Cash on Hand | 45 | |

The debt service coverage ratio is calculated as follows:

| | | |
|---|---|---|
| Increase in Net Assets | $ 709,786 | |
| Add Back: Interest Expense | 615,490 | |
| Depreciation | 618,313 | |
| Loss on Bond Refunding | 263,108 | |
| Net Revenues Available for Debt Service | $ 2,206,697 | |
| Debt Service Payments | | |
| Interest Expense | $ 615,490 | |
| Principal | 575,000* | |
| Total Current Debt Service | $ 1,190,490 | |
| | | 1.85 |
| Net Revenues Available for Debt Service | $ 2,206,697 | |
| Total Current Debt Service | $ 1,190,490 | |

* Debt principal reduction was $1,430,000 in total, of which $575,000 was scheduled and $855,000 was the result of the debt refunding.

## 7. BONDED MORTGAGE PAYABLE (CONTINUED)

The days cash on hand is calculated as follows:

| | | |
|---|---|---|
| Total Expenses | $ 9,999,957 | |
| Less: Depreciation | 618,490 | |
| Net Amortization | 31,656 | |
| Net Expenses | 9,349,811 | |
| Days | 365 | |
| Cash Used Per Day | $ 25,616 | |
| | | |
| Cash at Year End | $ 6,276,429 | 245 |
| Cash Used Per Day | $ 25,616 | |

## 8. EMPLOYEE RETIREMENT PLAN

The Schools have a 403(b) tax-deferred annuity retirement plans, which are funded by contributions from both the Schools and its employees. The Schools' contribution ranges from 2% to 6% of eligible employees' salaries based on years of service. Retirement plan expense was $136,509 and $151,928 for the Girls and Boys School, respectively, for the year ended June 30, 2022.

## 9. COMMITMENTS AND CONTINGENCIES

The Schools maintain cash balances in a financial institution located in the northeast. Accounts at this institution are insured, up to certain limits, by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2022, the Schools have bank deposits of approximately $6.2 million in excess of amounts insured by the FDIC.

In the normal course of business, the Schools are, from time to time, subject to allegations that may or do result in litigation. The Schools have general liability insurance to cover potential claims. Based upon the advice of counsel, it is the opinion of management that any liability that may arise from such actions would not result in losses that would materially affect the financial position of the Schools or their change in net assets.

The Schools are subject to audits and reviews of reimbursable costs by various governmental agencies. The outcome of the audits and reviews may have the effect of retroactively increasing or decreasing revenue from various sources. These changes, if any, will be recognized in accordance with the rules and guidelines established by the various funding sources.

## 10. CONCENTRATION OF RISK

The Schools receive a substantial portion of their funding from school districts where the Schools' students reside as well as federal funding sources. One school district constituted approximately 56% of total revenue and support for the year ended June 30, 2022 (65% at June 30, 2021).

## 11. LIQUIDITY

The Schools' liquidity management policy is to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

The Schools have financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures, liabilities and other obligations of:

| | |
|---|---|
| Cash | $ 6,276,429 |
| Contracts and Grants Receivable | 1,081,631 |
| Financial Assets Available to Meet Cash Needs within One Year | $ 7,358,060 |

None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date.

## 12. UNCERTAINTY

The United States is presently in the midst of a national health emergency related to a virus commonly known as Novel Coronavirus (COVID-19). The overall consequences of COVID-19 on a national, regional, and local level are unknown, but it has the potential to result in a significant economic impact. The impact of this situation on the Schools and its future financial position and results of operations is not presently determinable.

# ADDITIONAL REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS* AND THE UNIFORM GUIDANCE

CUSACK & COMPANY
**Certified Public Accountants LLC**
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NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Brighter Choice Elementary Charter Schools
Albany, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Schools (a nonprofit organization) (the "Schools"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2022.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of the Schools' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Schools' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Schools' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**CUSACK & COMPANY, CPA'S LLC**

Latham, New York
October 27, 2022

CUSACK & COMPANY
**Certified Public Accountants LLC**
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# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Brighter Choice Elementary Charter Schools
Albany, New York

## Report on Compliance for Each Major Federal Program

### *Opinions on Each Major Federal Program*

We have audited Brighter Choice Elementary Charter Schools' (the "Schools") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Schools' major federal program for the year ended June 30, 2022. The Schools' major federal program is identified in the summary of auditor's results section on the accompanying schedule of findings and questioned costs.

In our opinion, the Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

### *Basis for Opinions on Each Major Federal Program*

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Union Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Schools' compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Schools' federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Schools' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards,* and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards,* and Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Schools' compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.

- Obtain an understanding of the Schools' internal control over compliance, relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

**Report on Internal Control Over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as described above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Cusack & Company, CPA's LLC

**CUSACK & COMPANY, CPA'S LLC**

Latham, New York
October 27, 2022

# *BRIGHTER CHOICE ELEMENTARY CHARTER SCHOOLS*

*SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS*

*JUNE 30, 2022*

| Federal Grantor/Pass-Through Grantor/Program or Cluster Title | Assistance Listing/ CFDA Number | Pass Through Identifying Number Girls School | Pass Through Identifying Number Boys School | Passed Through to Subrecipients | Girls School | Boys School | Total Federal Expenditures |
|---|---|---|---|---|---|---|---|
| US Department of Agriculture | | | | | | | |
| Passed Through NYS Education Department | | | | | | | |
| Child Nutrition Cluster | | | | | | | |
| National School Breakfast Program | 10.553 | N/A | N/A | $ - | $ 71,753 | $ 86,901 | $ 158,654 |
| National School Lunch Program | 10.555 | N/A | N/A | - | 173,419 | 168,687 | 342,106 |
| National School Snack Program | 10.555 | N/A | N/A | - | 35,890 | 35,939 | 71,829 |
| National Emergency Operational Cost Reimbursement Program - COVID | 10.555 | N/A | N/A | - | 49,571 | 49,571 | 99,142 |
| Total US Department of Agriculture Passed Through NYS Education Department | | | | - | 330,633 | 341,098 | 671,731 |
| Passed Through NYS Department of Health | | | | | | | |
| Child and Adult Care Food Program | 10.558 | N/A | N/A | - | 58,879 | 37,297 | 96,176 |
| National Emergency Operational Cost Reimbursement Program - COVID | 10.558 | N/A | N/A | - | 4,517 | 4,517 | 9,034 |
| Total US Department of Agriculture Passed Through NYS Department of Health | | | | - | 63,396 | 41,814 | 105,210 |
| Total US Department of Agriculture | | | | - | 394,029 | 382,912 | 776,941 |
| US Department of Education | | | | | | | |
| Passed Through NYS Education Department | | | | | | | |
| ESEA Title I, Basic Grant | 84.010A | 0021-22-4015 | 0021-22-4010 | - | 115,318 | 110,232 | 225,550 |
| Title II A, Improving Teacher Quality | 84.367A | 0147-22-4015 | 0147-22-4010 | - | 19,889 | 19,636 | 39,525 |
| Title IV, Student Support and Enrichment | 84.424A | 0204-22-4015 | 0204-22-4010 | - | 10,000 | 10,000 | 20,000 |
| Education Stabilization Fund Under the Coronavirus Response and Relief Supplemental Appropriations Act (COVID-ESSER II) | 84.425D | 5891-21-4015 | 5891-21-4010 | - | 191,344 | 203,499 | 394,843 |
| Education Stabilization Fund Under the American Rescue Plan Act (COVID - ARP ESSER) | 84.425U | 5880-21-4015 | 5880-21-4010 | - | 184,559 | 191,718 | 376,277 |
| Total US Department of Education Passed Through NYS Education Department | | | | - | 521,110 | 535,085 | 1,056,195 |
| US Federal Communications Commission | | | | | | | |
| Emergency Connectivity Fund Under the American Rescue Plan Act (COVID-ECF) | 32.009 | N/A | N/A | - | 139,870 | 136,399 | 276,269 |
| Total U.S. Federal Communications Commission | | | | - | 139,870 | 136,399 | 276,269 |
| Total Federal Awards Expended | | | | $ - | $ 1,055,009 | $ 1,054,396 | $ 2,109,405 |

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

*General*

The accompanying Schedule of Expenditures of Federal Awards presents all activity of all federal award programs of Brighter Choice Elementary Charter Schools. All federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included in the schedule. The information is presented in accordance with the requirements of the Uniform Guidance.

*Basis of Accounting*

The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in the notes to Brighter Choice Elementary Charter Schools' financial statements.

## 2. SCOPE OF THE AUDIT PURSUANT TO THE UNIFORM GUIDANCE

Brighter Choice Elementary Charter Schools is a tax-exempt organization. All federal grant operations of Brighter Choice Elementary Charter Schools are included in the scope of the Single Audit.

## 3. INDIRECT COST RATE

Brighter Choice Elementary Charter Schools did not elect to use the 10% de minimis indirect cost rate.

## 4. SUBRECIPIENTS

Brighter Choice Elementary Charter Schools did not have any subrecipients.

## 5. LOANS AND LOAN GUARANTEES

Brighter Choice Elementary Charter Schools did not receive any federal assistance in the form of loans or loan guarantees.

## SECTION I — SUMMARY OF AUDITOR'S RESULTS

*Financial Statements*

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ____Yes __✗__ No
- Significant deficiency(ies) identified? ____Yes __✗__ None reported
- Noncompliance material to financial statements noted? ____Yes __✗__ No

*Federal Awards*

Internal control over major programs:

- Material weankess(es) identified? ____Yes __✗__ No
- Significant deficiency(ies) identified? ____Yes __✗__ No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR §200.516(a)? ____Yes __✗__ No

Identification of major programs:

| *CFDA Number(s)* | *Name of Federal Program or Clusters* |
|---|---|
| 32.009 | Emergency Connectivity Fund Under American Rescue Plan Act (COVID ECF) |
| 84.425D | Education Stabilization Fund Under the Coronavirus Response and Relief Supplemental Appropriations Act (COVID-ESSER II) |
| 84.425U | Education Stabilization Fund Under the American Rescue Plan Act (COVID-ARP ESSER) |

Dollar threshold used to distinguish between type A and type B programs: $ 750,000

Auditee qualified as low-risk auditee? _____ Yes __✗__ No

**Section II - Financial Statement Findings**

There were no current year recommendations.

**Section III - Federal Award Findings and Questioned Costs**

No findings or matters were reported.

**Section IV - Resolution of Prior Year Audit Findings**

No findings or matters were reported.

# City of Albany
## Department of Public Safety
### Division of Building and Codes

BCI Construction, Inc.
20 Loudonville Road
Albany, NY 12204

# Certificate of Occupancy

Address: **116 North Lake Avenue** Permit **37960**

Parcel **14504**

This is to Certify that the building located at 116 North Lake Avenue in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for renovations and addition for a elementary charter school known as Brighter Choice.

The following occupancy is permitted at this location:

| Area | Use | Uniform Code Classification |
|---|---|---|
| Cellar/Basement | School | E |
| First Floor | School | E |
| Second Floor | School | E |
| Third Floor | School | E |
| Other Floors | | |

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance **R-2A**

Issuance Recommended By:

Vincent J. DiBiase
Sr. Building Inspector

Nicholas A. DiLello, Director

Issue Date: **Monday, July 02, 2007**

# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Trudy Hanmer

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| | | | | |

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

_____

**Business Address:**

[redacted]

DocuSigned by:
6F0DD3F6C4EA4CD...

6/23/2022

**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

DocuSign Envelope ID: 64257A27-8534-4C83-8A91-50CACEC6916C

# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Nicole Maresca

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[X] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| | | | | |

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

_____

**Business Address:**

[redacted]

DocuSigned by:
Nicole Maresca
7D10671622C947C...

7/8/2022

**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Robert J. McLaughlin

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| Whiteman Osterman & Hanna, LLP | Institution counsel on the bond refunding | $50,000 | Robert J. McLaughlin was Of Counsel to WOH | Abstained from votes o Board for 4 months; obtained a waiver letter from the School |

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

[redacted]

DocuSigned by:
Robert J. McLaughlin
CD759D53F50A43A...

6/23/2022

**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Zoe Nelson

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[X] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| | | | | |

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**Business Telephone:**

_____

**Business Address:**

_____

[redacted]

DocuSigned by:
Zoe Nelson
4EF7A004891E405...

6/29/2022

**Signature** **Date**

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*last revised 04/2022*

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# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Nilsa Velilla

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| | | | | |

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

_____

**Business Address:**

[redacted]

DocuSigned by:
NVelilla
ABB9E74CEA204A1...

6/29/2022

**Signature** **Date**

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

*last revised 04/2022*

DocuSign Envelope ID: 8245E061-8C58-49F6-9D8E-9189B2831CCC

# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Patrick Romain

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| | | | | |

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

_____

**Business Address:**

[redacted]

DocuSigned by:
Patrick Romain
FA5F20077B8C4BD...

6/27/2022

**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

# Disclosure of Financial Interest by a Current or Former Trustee

**Trustee Name:**
Martha Snyder

**Name of Charter School Education Corporation:**
Brighter Choice Charter Schools Ed Corp

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

**4.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

**5.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**6.** Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[x] **None**

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---|---|---|---|
| | | | |

**7.** Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[x] **None**

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|---|---|---|---|
| | | | | |

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

_____

**Business Address:**

[redacted]

DocuSigned by:
Martha Snyder
D4D794E8219B438...

6/25/2022

**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

BerkshireBank
PO Box 1308, Pittsfield, MA 01202

# Statement of Account

**Last statement: August 31, 2022**
**This statement: September 30, 2022**
**Total days in statement period: 30**



Direct inquiries to:
800-773-5601 OR
BERKSHIREBANK.COM

Berkshire Bank
PO Box 1308
Pittsfield, MA 01202-1308

BRIGHTER CHOICE CHARTER SCHOOL FOR BOYS
116 N LAKE AVE
ALBANY NY 12206-2710

0

## Summary of Account Balance

| Account | Number | Ending Balance |
|---|---|---|
| Corporate Checking | | $100,000.00 |

## Corporate Checking

*Account number*

| Date | Description | Additions | Subtractions | Balance |
|---|---|---|---|---|
| 08-31 | Beginning balance | | | $100,000.00 |
| 09-30 | **Ending totals** | **.00** | **.00** | **$100,000.00** |

**** No activity this statement period ****

# Fire Alarm and Life Safety System Inspection Certificate

*For*

Brighter Choice Charter School for Boys
116 N. Lake Ave
Albany, NY 12206

Tested to NFPA 72 Standards

*This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.*

*Inspection Date*
*Jun 30, 2022*

Building: Brighter Choice Charter School for Boys
Contact: Nick Kdidnasky
Title: Manager

Company: Fire Security and Sound Systems
Contact: Kevin Schultz
Title: Technician

# *Executive Summary*

*Generated by: BuildingReports.com*

## Building Information

| | |
|---|---|
| **Building**: Brighter Choice Charter School for Boys | **Contact**: Nick Kdidnasky |
| **Address**: 116 N. Lake Ave | **Phone**: 518 603 2032 |
| **Address**: | **Fax**: |
| **City/State/Zip**: Albany, NY 12206 | **Mobile**: |
| **Country**: United States of America | **Email**: |

## Inspection Performed By

| | |
|---|---|
| **Company**: Fire Security and Sound Systems | **Inspector**: Kevin Schultz |
| **Address**: 4 Avis Drive | **Phone**: 5189485185 |
| **Address**: Suite 110 | **Fax**: |
| **City/State/Zip**: Latham, New York 12110 | **Mobile**: |
| **Country**: United States of America | **Email**: kschultz@firesecuritysound.com |

## System Control Unit

| | | |
|---|---|---|
| **Manufacturer**: Siemens | **Inspection Date**: 06/30/2022 | **IDC Style**: |
| **Model Number**: [redacted] | **Install Date**: 08/05/2020 | **SLC Style**: |
| **Software Version**: | **Version Date**: 08/06/2020 | **NAC Style**: |
| **Location**: [redacted] | **Current Protection**: Breaker | |

## Monitoring

| | | |
|---|---|---|
| **Company**: IBS | **Phone**: 518-439-3270 | **Account #**: 7445 |

## Central Station Signal Verification

| | | |
|---|---|---|
| **Type**: Digital Communicator | **Mfg**: Honeywell | **Model #**: [redacted] |
| **Test Time/Date**: 6/30/22 4:43:39 PM | **Restore Time**: | **Note**: |

| Type of Signal | Signal Confirmation | Notes |
|---|---|---|
| **Type**: Alarm/Trouble/Supervisory | **Confirmed Time**: | **Note**: |

## Inspection Summary

| Category | Total Items | | Serviced | | Passed | | Failed/Other | |
|---|---|---|---|---|---|---|---|---|
| | Qty | % | Qty | % | Qty | % | Qty | % |
| Auxiliary | [redacted] | | | | | | | |
| Control | | | | | | | | |
| Initiating | | | | | | | | |
| Monitor | | | | | | | | |
| Sound Test | | | | | | | | |
| **Totals** | 128 | 100% | 118 | 92.19% | 117 | 99.15% | 1 | 0.85% |

## Certification

**Company**: Fire Security and Sound Systems
**Building**: Brighter Choice Charter School for Boys
**Inspector**: Kevin Schultz
**Contact**: Nick Kdidnasky

# *Discrepancy Report*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is subject to a recall or part of a manufacturer's replacement/upgrade program is included.*

| Device Type | Manufacturer | ModelNumber | Date | Qty |
|---|---|---|---|---|

## *Items listed for Recall or Replacement/Upgrade*

No items found during this inspection.

| ScanID | Location | Problem | Address | Reference |
|---|---|---|---|---|

## *Control*

**Battery**

[redacted]

## *Code References*

| | |
|---|---|
| [redacted] | Batteries shall be replaced in accordance with the recommendations of the alarm equipment manufacturer or when the recharged battery voltage or current falls below the manufacturer's recommendations |

# *Proposed Solutions Report*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.*

| ScanID | Location | Solution | Model # | Cost | Fix |
|---|---|---|---|---|---|
| ***Control*** | | | | | |
| **Battery** | | | | | |
| [redacted] | [redacted] | Replace Battery | [redacted] | T/M | ☐ |
| | | | PO #: (none) | T/M | |

# *Notes & Recommendations*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.*

| ScanID | Note | Device Type | Location | Comment |
|---|---|---|---|---|
| | | ***Initiating*** | | |
| [redacted] | 1 | Smoke Detector | [redacted] | Passed |
| Change description [redacted] | | | | |
| [redacted] | 2 | Smoke Detector | [redacted] | Passed |
| Change panel description to '[redacted] | | | | |
| [redacted] | 3 | Smoke Detector | [redacted] | Passed |
| Change panel description to '[redacted] | | | | |

# *Inspection & Testing*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.*

| Device Type | Location | Service | Time | Date |
|---|---|---|---|---|
| ***Passed*** | | | | |
| **Control** | | | | |
| [redacted] | | Tested | 8:21:58 AM | 06/30/2022 |
| | | Tested | 2:08:25 PM | 06/29/2022 |
| | | Tested | 1:46:23 PM | 06/29/2022 |
| | | Tested | 9:55:35 AM | 06/30/2022 |
| | | Tested | 4:43:39 PM | 06/30/2022 |
| | | Tested | 8:15:06 AM | 06/30/2022 |
| | | Tested | 8:22:43 AM | 06/30/2022 |
| | | Tested | 9:54:55 AM | 06/30/2022 |
| | | Tested | 8:23:04 AM | 06/30/2022 |
| | | Checked | 12:19:17 PM | 06/29/2022 |
| **Initiating** | | | | |
| [redacted] | | Tested/Cleaned | 12:17:41 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:44 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:48 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:52 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:56 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:59 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:31 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:36 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:16:57 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:27 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:18 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:22 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:11 PM | 06/30/2022 |
| | | Tested/Cleaned | 12:17:14 PM | 06/30/2022 |
| | | Tested/Cleaned | 1:21:54 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:22:07 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:31:29 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:21:37 PM | 06/29/2022 |
| | | Tested | 8:36:00 AM | 06/30/2022 |
| | | Tested | 8:41:54 AM | 06/30/2022 |
| | | Tested | 8:39:24 AM | 06/30/2022 |
| | | Tested | 8:39:32 AM | 06/30/2022 |
| | | Tested | 10:10:15 AM | 06/30/2022 |
| | | Tested | 1:53:48 PM | 06/29/2022 |
| | | Tested | 11:22:20 AM | 06/29/2022 |
| | | Tested | 11:25:13 AM | 06/29/2022 |

| Device Type | Location | Service | Time | Date |
|---|---|---|---|---|
| | ***Passed*** | | | |
| [redacted] | | Tested | 1:49:53 PM | 06/29/2022 |
| | | Tested | 1:52:38 PM | 06/29/2022 |
| | | Tested | 1:58:02 PM | 06/29/2022 |
| | | Tested | 2:00:18 PM | 06/29/2022 |
| | | Tested | 8:27:57 AM | 06/30/2022 |
| | | Tested | 2:18:45 PM | 06/29/2022 |
| | | Tested | 2:11:50 PM | 06/29/2022 |
| | | Tested | 2:25:05 PM | 06/29/2022 |
| | | Tested | 2:30:23 PM | 06/29/2022 |
| | | Tested | 2:33:00 PM | 06/29/2022 |
| | | Tested | 1:41:12 PM | 06/29/2022 |
| | | Tested | 2:39:01 PM | 06/29/2022 |
| | | Tested/Cleaned | 11:27:45 AM | 06/29/2022 |
| | | Tested/Cleaned | 1:56:25 PM | 06/29/2022 |
| | | Tested/Cleaned | 11:28:02 AM | 06/29/2022 |
| | | Tested/Cleaned | 1:48:41 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:47:31 PM | 06/29/2022 |
| | | Tested/Cleaned | 8:22:26 AM | 06/30/2022 |
| | | Tested/Cleaned | 1:59:43 PM | 06/29/2022 |
| | | Tested/Cleaned | 8:23:43 AM | 06/30/2022 |
| | | Tested/Cleaned | 1:56:06 PM | 06/29/2022 |
| | | Tested/Cleaned | 11:28:49 AM | 06/29/2022 |
| | | Tested/Cleaned | 2:10:54 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:57:26 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:49:19 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:58:51 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:51:49 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:51:23 PM | 06/29/2022 |
| | | Tested/Cleaned | 1:56:48 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:09:14 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:23:32 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:14:49 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:19:49 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:12:52 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:17:40 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:23:45 PM | 06/29/2022 |
| | | Tested/Cleaned | 8:46:13 AM | 06/30/2022 |
| | | Tested/Cleaned | 1:54:40 PM | 06/29/2022 |
| | | | | |
| | | Tested/Cleaned | 8:45:02 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:24:42 PM | 06/29/2022 |
| | | Tested/Cleaned | 8:58:09 AM | 06/30/2022 |
| | | Tested/Cleaned | 8:58:27 AM | 06/30/2022 |
| | | Tested/Cleaned | 8:59:53 AM | 06/30/2022 |
| | | Tested/Cleaned | 9:00:45 AM | 06/30/2022 |
| | | Tested/Cleaned | 9:01:22 AM | 06/30/2022 |
| | | Tested/Cleaned | 9:02:03 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:22:13 PM | 06/29/2022 |
| | | Tested/Cleaned | 8:43:32 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:20:22 PM | 06/29/2022 |

| Device Type | Location | Service | Time | Date |
|---|---|---|---|---|
| ***Passed*** | | | | |
| [redacted] | | Tested/Cleaned | 2:15:32 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:14:13 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:12:04 PM | 06/29/2022 |
| | | Tested/Cleaned | 8:47:27 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:15:55 PM | 06/29/2022 |
| | | Tested/Cleaned | 10:23:47 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:13:34 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:31:01 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:32:08 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:30:03 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:31:27 PM | 06/29/2022 |
| | | Tested/Cleaned | 10:30:39 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:33:32 PM | 06/29/2022 |
| | | Tested/Cleaned | 12:25:50 PM | 06/30/2022 |
| | | Tested/Cleaned | 2:29:21 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:32:34 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:33:49 PM | 06/29/2022 |
| | | Tested/Cleaned | 10:02:23 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:38:07 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:37:53 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:36:04 PM | 06/29/2022 |
| | | Tested/Cleaned | 10:04:18 AM | 06/30/2022 |
| | | Tested/Cleaned | 10:05:06 AM | 06/30/2022 |
| | | Tested/Cleaned | 1:41:49 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:38:35 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:40:09 PM | 06/29/2022 |
| | | Tested/Cleaned | 2:37:10 PM | 06/29/2022 |
| | | Tested/Cleaned | 10:21:14 AM | 06/30/2022 |
| | | Tested/Cleaned | 2:35:13 PM | 06/29/2022 |
| | | Tested/Cleaned | 10:01:46 AM | 06/30/2022 |
| **Monitor** | | | | |
| [redacted] | | Checked | 4:44:05 PM | 06/30/2022 |

| Device Type | Location | Service | Time | Date |
|---|---|---|---|---|
| ***Failed/Other*** | | | | |
| **Control** | | | | |
| [redacted] | | Checked | 9:44:04 AM | 06/30/2022 |

| Device Type | Location | Service | Time | Date |
|---|---|---|---|---|
| ***Untested*** | | | | |
| **Auxiliary** | | | | |
| [redacted] | [redacted] | | | |
| **Control** | | | | |
| [redacted] | [redacted] | | | |
| **Initiating** | | | | |

| Device Type | Location | Service | Time | Date |
|---|---|---|---|---|
| ***Untested*** | | | | |
| [redacted] | | | | |

# *Service Summary*

*Generated by: BuildingReports.com*

## Building: Brighter Choice Charter School for Boys

*The Service Summary section provides an overview of the services performed in this report.*

| Device Type | Service | Quantity |
|---|---|---|
| ***Failed/Other*** | | |
| [redacted] | | 1 |
| **Total** | | **1** |
| ***Passed*** | | |
| [redacted] | | 1 |
| | | 3 |
| | | 1 |
| | | 1 |
| | | 18 |
| | | 5 |
| | | 1 |
| | | 3 |
| | | 15 |
| | | 67 |
| | | 1 |
| | | **116** |
| ***Untested*** | | |
| [redacted] | | 1 |
| | | 3 |
| | | 2 |
| | | 4 |
| **Total** | | **10** |
| **Grand Total** | | **127** |

# *Auxiliary Functions Testing*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.*

| Type | Location | Comment | ScanID | Simulated |
|---|---|---|---|---|
| ***Passed*** | | | | |
| **Heat Detector** | | | | |
| [redacted] | [redacted] | Passed | [redacted] | |
| **Smoke Detector** | | | | |
| [redacted] | | Passed<br>Passed | | |
| ***Untested*** | | | | |
| **Elevator** | | | | |
| [redacted] | | | | ☐<br>☐<br>☐ |
| **Heat Detector** | | | | |
| [redacted] | | | | |

# *Sound and Visual Testing*

*Generated by: BuildingReports.com*

## Building: Brighter Choice Charter School for Boys

*The Sound and Visual Testing section lists various points throughout your building where audible and visual alarm notification devices were tested. Any bar-coded audible and visual devices will appear in the Inspection and Testing section of this report. Items in this section are grouped by Passed or Failed/Other. Where specific decibel readings were recorded, they will appear under the ambient and alarm columns. The Voice column indicates whether the Sound Test Point passed the Voice Intelligibility requirements. The STI or Sound Transmission Index is shown if recorded.*

| Location | Comment | Ambient dB | Alarm dB | Intelligibility | | Sound Test |
|---|---|---|---|---|---|---|
| | | | | Voice | STI | |
| ***Passed*** | | | | | | |
| **Sound Test Points** | | | | | | |
| ALL OF PREMISES | Passed | | | ☐ | | 0001 |

# *Battery & Power Supply Testing*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Battery & Power Supply Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.*

**Battery**

| Type | Location | Rated Ah | Rated Volts | Pre Test | Post Test | Min Ah | Tested Ah |
|---|---|---|---|---|---|---|---|
| | | ***Passed*** | | | | | |
| [redacted] | | 7 | 12 | | 12.6/12. | 4.55 | 11/11 |
| | | 7 | 12 | | 12.6/12. | 4.55 | 9/9 |
| | | 7 | 12 | | 12.7/12. | 4.55 | 7.8/7.8 |
| | | ***Failed/Other*** | | | | | |
| [redacted] | | 7 | 12 | | | 4.55 | |
| | | ***Untested*** | | | | | |
| | | 7 | 12 | | | 4.55 | |

# *Inventory & Warranty Report*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.*

| Device or Type | Category | % of Inventory | Quantity |
|---|---|---|---|
| Annunciator | Control | 0.78% | 1 |
| Battery | Control | 3.91% | 5 |
| Communicator | Control | 0.78% | 1 |
| Control Panel | Control | 0.78% | 1 |
| Duct Detector | Initiating | 14.06% | 18 |
| Elevator | Auxiliary | 2.34% | 3 |
| Heat Detector | Initiating | 5.47% | 7 |
| Monitoring | Monitor | 0.78% | 1 |
| Power Supply | Control | 2.34% | 3 |
| Pull Station | Initiating | 11.72% | 15 |
| Smoke Detector | Initiating | 55.47% | 71 |
| Sound Test | Sound Test | 0.78% | 1 |
| System Documents | Control | 0.78% | 1 |

| Type | Qty | Model # | Description | Install Date |
|---|---|---|---|---|
| ***In Service - 1 Year to 2 Years*** | | | | |
| [redacted] | [redacted] | [redacted] | | 08/05/2020 |
| **FS&S** | | | | |
| [redacted] | [redacted] | [redacted] | [redacted] | 08/05/2020 |
| **Honeywell** | | | | |
| [redacted] | [redacted] | [redacted] | [redacted] | 08/05/2020 |
| **IBS** | | | | |
| [redacted] | [redacted] | [redacted] | [redacted] | 08/05/2020 |
| **Seimans** | | | | |
| [redacted] | [redacted] | [redacted] | [redacted] | 08/05/2020 |
| **Siemens** | | | | |
| [redacted] | | | | 08/05/2020 |
| | | | | 08/05/2020 |
| | | | | 08/05/2020 |
| | | | | 08/05/2020 |
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| | | | | 08/05/2020 |
| | | | | 08/05/2020 |
| | | | | 08/05/2020 |

| | |
|---|---|
| [redacted] | 08/05/2020<br>08/05/2020 |
| ***In Service - 2 Years to 3 Years*** | |
| **Power-Sonic** | |
| [redacted] | 09/01/2019<br>09/01/2019 |
| ***In Service - 3 Years to 5 Years*** | |
| **Power-Sonic** | |
| [redacted] | 08/01/2018<br>08/01/2018 |
| ***In Service - 5 Years to 10 Years*** | |
| **Yuasa** | |
| [redacted] | 03/05/2017 |

# *Zone Address Report*

*Generated by: BuildingReports.com*

| Building: Brighter Choice Charter School for Boys | Control Panel: 1 - Siemens FHA2056-U1/R1 |
|---|---|

*The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.*

| Address | Device Type | Location | Type | ScanID |
|---|---|---|---|---|
| **Zone/Circuit: 01** | | | | |
| 001 | [redacted] | | Dual Action | 01010001 |
| 002 | | | | 01010002 |
| 003 | | | | 01010003 |
| 004 | | | Dual Action | 01010004 |
| 005 | | | Dual Action | 01010005 |
| 006 | | | | 01010006 |
| 007 | | | | 01010007 |
| 008 | | | | 01010008 |
| 009 | | | | 01010009 |
| 010 | | | | 01010010 |
| 011 | | | | 01010011 |
| 012 | | | | 01010012 |
| 013 | | | | 01010013 |
| 014 | | | Dual Action | 01010014 |
| 015 | | | Dual Action | 01010015 |
| 016 | | | | 01010016 |
| 017 | | | | 01010017 |
| 018 | | | | 01010018 |
| 019 | | | | 01010019 |
| 020 | | | | 01010020 |
| 021 | | | Dual Action | 01010021 |
| 022 | | | | 01010022 |
| 023 | | | | 01010023 |
| 024 | | | Dual Action | 01010024 |
| 025 | | | Dual Action | 01010025 |
| 026 | | | | 01010026 |
| 031 | | | | 01010031 |
| 032 | | | | 01010032 |
| 033 | | | Photoelectric | 01010033 |
| 036 | | | Dual Action | 01010036 |
| 037 | | | | 01010037 |
| 038 | | | | 01010038 |
| 039 | | | | 01010039 |
| 040 | | | | 01010040 |
| 041 | | | | 01010041 |
| 042 | | | | 01010042 |
| 043 | | | | 01010043 |
| 044 | | | | 01010044 |
| 045 | | | | 01010045 |

| | | |
|---|---|---|
| 046 | | 01010046 |
| 047 | | 01010047 |
| 048 | | 01010048 |
| 049 | Dual Action | 01010049 |
| 050 | | 01010050 |
| 052 | | 01010052 |
| 053 | | 01010053 |
| 054 | | 01010054 |
| 055 | Photoelectric | 01010055 |
| 056 | | 01010056 |
| 057 | Photoelectric | 01010057 |
| 058 | | 01010058 |
| 059 | | 01010059 |
| 060 | | 01010060 |
| 061 | | 01010061 |
| 062 | | 01010062 |
| 063 | Dual Action | 01010063 |
| 065 | Photoelectric | 01010065 |
| 068 | | 01010068 |
| 069 | Photoelectric | 01010069 |
| 070 | | 01010070 |
| 071 | | 01010071 |
| 073 | Photoelectric | 01010073 |
| 074 | | 01010074 |
| 077 | Photoelectric | 01010077 |
| 078 | Dual Action | 01010078 |
| 079 | | 01010079 |
| 080 | | 01010080 |
| 081 | | 01010081 |
| 082 | | 01010082 |
| 083 | | 01010083 |
| 084 | | 01010084 |
| 085 | | 01010085 |
| 086 | | 01010086 |
| 087 | Dual Action | 01010087 |
| 090 | | 01010090 |
| 091 | | 01010091 |
| 097 | | 01010097 |
| 098 | Dual Action | 01010098 |
| 099 | | 01010099 |
| 100 | | 01010100 |
| 101 | | 01010101 |
| 102 | | 01010102 |
| 103 | | 01010103 |
| 104 | | 01010104 |
| 105 | | 01010105 |
| 106 | | 01010106 |
| 107 | | 01010107 |
| 108 | | 01010108 |
| 109 | Dual Action | 01010109 |
| 110 | | 01010110 |
| 112 | | 01010112 |

| | | | |
|---|---|---|---|
| 113 | [redacted] | | 01010113 |
| 116 | [redacted] | | 01010116 |
| 121 | [redacted] | Photoelectric | 01010121 |
| 122 | [redacted] | Photoelectric | 01010122 |
| 123 | [redacted] | Photoelectric | 01010123 |
| 124 | [redacted] | Photoelectric | 01010124 |
| 125 | [redacted] | Photoelectric | 01010125 |
| 126 | [redacted] | Photoelectric | 01010126 |
| 127 | [redacted] | Photoelectric | 01010127 |
| 128 | [redacted] | Photoelectric | 01010128 |
| 129 | [redacted] | Photoelectric | 01010129 |
| 130 | [redacted] | Photoelectric | 01010130 |
| 131 | [redacted] | Photoelectric | 01010131 |
| 132 | [redacted] | Photoelectric | 01010132 |
| 133 | [redacted] | Photoelectric | 01010133 |
| 134 | [redacted] | Photoelectric | 01010134 |
| 135 | [redacted] | Photoelectric | 01010135 |
| 136 | [redacted] | Photoelectric | 01010136 |
| 137 | [redacted] | Photoelectric | 01010137 |
| 0141 | [redacted] | Recall Alternate | 01010141 |
| 0143 | [redacted] | Shunt Trip | 01010143 |
| 0144 | [redacted] | Recall Primary | 01010144 |
| 145 | [redacted] | Photoelectric | 01010145 |

# Brighter Choice 2022-23 School Calendar

**30** K camp
**31** K camp
**Instructional Days: 2**

## August 2022

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

## SEPTEMBER 2022

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |

**1-** First Day of School Beginning of Trimester 1
**5** No School- Labor Day
**Instructional Days: 21**

**TBD** Emergency EARLY RELEASE
**10** No School – Columbus Day
**Instructional Days: 20**

## OCTOBER 2022

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

## NOVEMBER 2022

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

**11** No School – Veteran's Day
**23-25** No School – Thanksgiving Break
**25-** End of Trimester 1
**28-** Start of Trimester 2
**Instructinal Days: 18**

**9** Half Day (11:30) Academic Conferences
**23-31** No School – Winter Break
**Instructional Days: 16**

## DECEMBER 2022

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

## JANUARY 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

**2** No School – Winter Break
**16** No School – MLK Day
**Instructional Days: 20**

**20-24** No School – February Break
**Instructional Days: 15**

## FEBRUARY 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

## MARCH 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |

**10** End of Trimester 2
**13-** Start of Trimester 3
**17** Half Day (11:30) Academic Conferences
**Instructional Days: 23**

**10-14** No School – Spring Break
**Instructional Days: 15**

## APRIL 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

## MAY 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**29** No School- Memorial Day
**Instructional Days: 22**

**19** No School- Juneteenth (Observed)
**23** End of Trimester 3
**27** Last Day of School Half Day
**Instructional Days: 18**

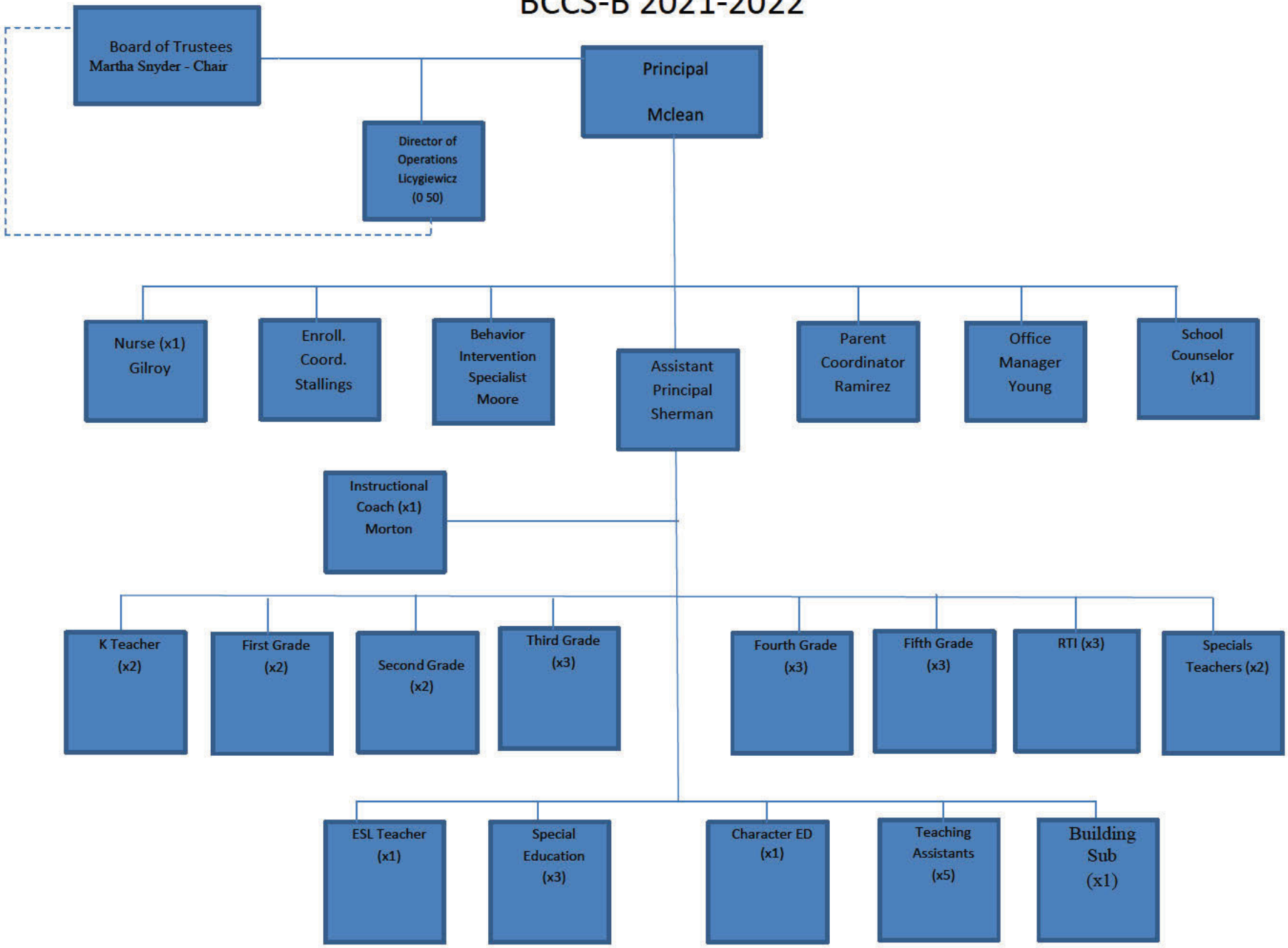
## JUNE 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |

## JULY 2023

| S | M | T | W | Th | F | S |
|---|---|---|---|---|---|---|
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

First & Last Day
Half Day -12:30 dismissal
Professional Development
Special Event
No School

**Scholar Days: 190** **Instructional Monthly Hours: 124**
**Teacher Days: 198** **District Days: 181**

# BCCS-B 2021-2022